



# Village of New Maryland 2010 Annual Report



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## Mayor's Introduction

Mayor Frank Dunn

I would like to begin this report by thanking our residents for their continued support during this past year as I served as Mayor. On behalf of my colleagues on Council it is my pleasure to share with you the Village of New Maryland Annual Report for the year 2010.

To my colleagues on Council, I owe special gratitude for their continuing dedication and spirit of commitment to their duties as elected officials representing our community. I would also like to thank our staff, committee members and volunteers who play an important role in the administrative affairs of our Village. Their hard work and enthusiasm helped to make 2010 an outstanding year.

I am pleased to highlight a few of the accomplishments we have achieved as a team and with emphasis on a collaborative effort. The chairperson of each committee will elaborate on these achievements and others throughout this report. There is no doubt in my mind that the year 2010 was one of the most outstanding years we've experienced since incorporation in 1991. Two of our major projects were completed – the Water Tower Project and the Street Improvement Program. The Water Tower Project included a number of upgrades to our municipal water distribution system as well as the construction of the water tower reservoir, and the Street Improvement Program included the resurfacing of most of the streets within our subdivisions.

A few of the highlights to look forward to in the **2011** budget include the following: (1) there will be no increase in the tax rate for the year 2011; (2) the total budget was increased to \$4,151,263; (3) our municipal tax base increased to \$313,452,500, an increase of 2.3%; (4) the General Operating budget is \$4,151,263; (5) our tax rate will remain the same as 2010 at \$1.1759 per \$100 of assessment; (6) the utility operating expenditure budget is \$1,100,053, an increase of \$48,603 from the previous year; (7) the utility revenue to be generated from users fees is \$995,880; and (8) the utility Fiscal Services total is \$459,207.

You will find highlights and accomplishments from each committee detailed in this 2010 Annual Report.



## Planning & Advisory Committee

K. Bradford Marshall, Chair  
Rob Pero, Development Officer/Building Inspector

The Village of New Maryland New Maryland Planning Advisory Committee (PAC) is responsible for advising Council on matters related to land use planning and development. The PAC reviews and makes recommendations and approvals on development proposals and applications for amendments to the Municipal Plan and the Zoning By-law, subdivision applications, temporary use permits and variances. The committee also contributes to exercises relating to long-range planning which assist Council and staff in managing growth in a manner consistent with the Municipal Plan By-law and Zoning By-law standards.

The Planning Advisory Committee had a very busy year in 2010. Over the course of 11 regular meetings and one special meeting conducted throughout the year, a variety of items were reviewed. Activity highlights include:

**Variances:** A total of 15 applications were reviewed by the committee in consideration of a variety of requested minor variances to the Zoning By-Law requirements for:

- (a) front yard and side yard setbacks,
- (b) maximum number of accessory buildings permitted on a residential lot,
- (c) maximum area and building height for an accessory building,
- (d) swimming pool location requirements,
- (e) residential driveway accesses and permitted widths, and
- (f) the maximum area and setback distances for commercial signage.

All but three requested variances were approved based on the merits of each individual situation. Of the three requests that were denied, one was in relation to allowing an accessory building to encroach on a utility easement; another was dealing with substantial variances to the front and side yard setback requirements for a corner lot; and finally, the full extent of a requested driveway width was denied to ensure conformance with maximum limits set out in an internal Village policy on the matter.

**Temporary Use and Similar Use Approvals:** Two applications for temporary use permits were received and approved to permit the retail sale of seasonal fruits and vegetables at separate locations along Route 101.

Two “Similar To and Compatible With” use applications for home-based businesses were also reviewed. The committee approved proposals to permit a home-based computer repair business and a home-based massage therapy service.

**Subdivision Plans:** The committee also reviewed and forwarded comments and suggestions to Council with respect to a tentative subdivision plan and land dedication alternatives.

**Re-Zoning:** Recommendations were also forwarded to Council in regard to two applications to re-zone two separate residential properties to the Community Commercial zoning designation.

**Other Highlights:** In December, the Chair, Vice-Chair and Development Officer attended an appeal hearing by the New Brunswick Assessment and Planning Appeal Board (the Board) of a decision of the Planning Advisory Committee relating to a variance application that had been approved by the committee.

While the Board found no statutory basis to overturn the original approval, it directed that the Planning Advisory Committee reconsider the application upon notification of property owners within 100 metres of the subject property. This reconsideration ensured the application of natural justice and confirmed the transparency of decisions of the Planning Advisory Committee.

The primary benefit of the decision and direction of the Board was that there should be consistent application of a standard protocol when evaluating a requested variance, regardless of the scale or degree of the variance. Amendment to the committee's Policy on Procedure will be modified to ensure residents within a specified distance of a subject property are notified of any application for variance to the Village's Zoning By-law standards. This will afford neighboring property owners the opportunity to consider, and comment to the committee, on impacts of a specific variance.

**Building Permits and Development:** With respect to building activity in the Village in 2010, there were five new home starts, and a total of 191 building permits were issued with a total estimated value of construction adding up to \$2,651,802. The year-end totals marked a decrease of 33 permits compared to 2009 when a record 224 building permits were issued with a value of \$4,220,655. However, the 2009 estimated cost of construction was heavily influenced by the start of construction of the Village's new 2.5 million dollar water tower and the federal government's Home Renovation Program. Consequently in 2010, there was a reduction in home renovation projects compared to 2009. In this category a total of 129 permits were issued in 2010 with an estimated value of 1.1 million dollars.

The Committee continues to be served by very dedicated and experienced members of our community. The members are Chairman Brad Marshall, Debbie Connors, Stephen Conn, Phil Hersey, and Sam McEwan. Lisa Steeves and Rob Pero provide supporting roles as Recording Secretary and Development Officer, respectively. Also, in a scheduled reassignment of duties for Village Councillors, Deputy Mayor Judy Wilson-Shee was appointed to the Vice-Chair position on the committee, replacing Councillor Gisèle McCaie-Burke. Many thanks go out to Gisèle for her contributions to the committee throughout the course of her term, and to each and every member of PAC for their dedication and commitment to the committee and the Village.

*K. Bradford Marshall*, Chairperson

*Rob Pero*, Development Officer/Building Inspector  
Planning Advisory Committee

## Human Resources & Administration Committee

Councillor Gisèle McCaie-Burke, Chair

The Human Resources & Administration Committee is an internal committee that provides advice and guidance to our Chief Administrative Officer in the absence of a human resources department. I serve as chairperson of our committee, along with committee members Mayor Frank Dunn, PW Supervisor Rockland Miller and CAO Cynthia Geldart. The committee meets on a regular or as-needed basis.

The committee worked on a number of projects this year. A few of the highlights of our year are detailed below.

- We began the year with the drafting of a new policy for our annual Christmas parties, and implemented that in December. The new policy resulted in our first annual Christmas Networking Event held early in December. This event is an open house for all Village business owners, former Council members, contractors and suppliers, consulting firms, etc. We hope the event will continue to grow each year.
- The committee dusted off an old report in 2010 – the *Business Resumption Plan*. The plan had been shelved and was outdated and requires revisions. The revisions will coincide with data that has been gathered with our asset inventory project and should be finalized early in 2011.
- We also saw the creation of a new part-time position in the Village in 2010 – the Recreation Programmer. Our recreation department is extremely busy planning and organizing programs and events for residents of all ages throughout the year and the Recreation Coordinator required assistance. This position will help ensure that residents are pleased with the services offered by the Recreation Department.
- In May, our Council members and senior staff participated in a session entitled Roles and Responsibilities. This session was hosted by the Department of Local Government and was a team building exercise organized to help promote cooperation between elected and appointed officials by providing a deeper understand of each other's roles.
- The committee oversaw a number of amendments to the Human Resources Policy Manual and promoted training opportunities for staff members. There are a number of provincially mandated topics that impact our staff, such as new accounting regulations and new legislation. Our staff works diligently to ensure they are current on all topics and well trained to provide municipal services to our residents in a professional and economic manner.
- A Strategic Planning process which began in 2008, was put in place in an effort to set spending priorities for four years for the Village. The final version of the Strategic Plan was approved by Council in April.
- Performance evaluations were completed with staff twice this year. Also, for the first time this year, we saw the introduction of a supervisor evaluation



Rob Pero, Development Officer/Building Inspector received his 5-year service pin and Cynthia Geldart, CAO, received her 10-year service pin in December 2010



Karen Duncan, Assistant Clerk, received her 10-year service pin from Mayor "Santa" Dunn during the staff Christmas Party - 2010

form. This has helped the supervisors get a feel for what their staff thinks of their work and provides the CAO insight when evaluating the supervisors.

- We were extremely pleased in December to recognize 3 staff members for their years of service. Rob Pero, Building Inspector/Development Officer received his 5-year service pin and both Karen Duncan, Assistant Clerk and Cynthia Geldart, Chief Administrative Officer received their 10-year pins.
- The Human Resources and Administration Committee oversees the General Government portion of the Village's municipal budget and we were pleased to accomplish our goals within our approved financial guidelines.

In closing, I take this opportunity to commend our dedicated staff and my colleagues on Council for their continued support in matters pertaining to Human Resources and Administration. Our community benefits each day from the dedication shown by our staff, who are committed to providing residents with the most professional, trained and dedicated service possible.

*Councillor Gisèle McCaie-Burke*

Chairperson  
Human Resources & Administration Committee



Hon. Stephen Harper, Prime Minister and  
Cynthia Geldart, Chief Administrative Officer

## Recreation & Leisure Services Committee

Councillor J. Scott Sparks, Chair

The year 2010 was another busy and productive year for the Recreation & Leisure Services Committee as we continue to improve upon the recreational services we offer to our residents.

Mid-way through the year the committee composition underwent a few changes. Councillor Scott Sparks assumed the Committee Chair position from Deputy Mayor Judy Wilson-Shee, who was appointed the new Chair of the Finance Committee; Nancy St. Croix, Community Facilities Manager, was reassigned to report directly to the CAO; and Councillor Tim Scammell remained Co-Chair of the Committee. Natalie Reid, Recreation Coordinator, and residents Christine Smith, Alex Scholten, Paula Pickard, Steve Nicoll, and Michelle Sawler also serve on the committee. Janet Crealock resigned from the committee in the early spring.

Through the support and direction of the committee, the Recreation & Leisure Services Department was pleased to offer the following annual events: Winter Carnival hosted in February; the summer day camp and various summer programs hosted from early July to the end of August, the 19<sup>th</sup> annual New Maryland Day Celebrations, the Epsilon Golden Games, and the Golf Tournament which were all held in June; the Summer Concert Series with various bands participating every Thursday evening at Victoria Park throughout the months of July and August; the Strawberry Social in July and our Community Corn Boil and Blueberry Social, both hosted in August; the Pumpkin Carving Event and our annual Halloween Party and Haunted Hike in October; the Remembrance Day Service on November 11<sup>th</sup>; and the Wreath Making Seminar and Tree Lighting Ceremony & Candle Light Walk, both taking place in December. Two family Community Skates were held, one in January and another during March Break.

News, Events and/or Accomplishments:

- The completion and formal adoption of the first Recreation Master Plan for the Village took place in August.
- The establishment of a new part-time position for the department, Recreation Programmer which was filled by Michael Carroll in early June.
- This summer a new initiative “Movie Madness” a free outdoor movie event was held at Victoria Park. Due to the popularity of this event, it will continue again next summer with more movie nights.
- The “Beat the Stress of Winter: Wellness Series” was held for 6-weeks during the fall. The sessions focused on physical activity, healthy eating/nutrition, and wellness.
- Justin Conn, a former summer student of the Recreation and Leisure Services Department, was drafted to the (CFL) Montreal Alouettes.
- The Community Garden was expanded this year to accommodate more requests for space. The weather this summer was indeed a gardener’s summer and many of the gardeners produced great vegetable and/or flowers.



NB Merit Day Awards Recipients 2010



Beat the Stress of Winter: Wellness Series

- The implementation and integration of the *“in motion”* strategy into existing and new programs, activities, and events. An *“in motion”* week was hosted in March in partnership with the City of Fredericton and other key partners.
- NB Merit Day Awards were presented to Maxine Merrill, Anne Palmer, NMES Home & School Association, New Maryland Fire Department, and Idella Jones (posthumous).
- Facebook and Twitter pages were established to increase the awareness of recreation offerings and activities to residents.
- Mr. David Steeves received the CTV Live at Five Maritimer of the Week for his involvement with the walking trails, in particular his hours of devotion to the design of the New Maryland Suspension Bridge.
- The 1<sup>st</sup> New Maryland Cub Scouts built and donated two benches for use at Victoria Park.
- A Community Bulletin Board was affixed to the Village’s Welcome sign so not-for-profit community groups can advertise upcoming events or functions.
- Sunrise Park had a swing set installed and formal plans are being developed for the construction of a regulation-sized soccer field at the park in the near future.
- Special thanks are given to James Douglas, proprietor of Early Market Farms, for donating the corn for the Corn Boil and the pumpkins for the Pumpkin Carving Event, as well as to the local businesses that sponsored the Movie Madness.
- We would like to congratulate all of our athletes who excelled in their respective sport. The coaches and parents should be complimented for their time and effort. Honourable mention goes out to all the volunteers and businesses that stepped forward to financially support the New Maryland Soccer Club after a fire left the club with no equipment.



New Maryland Day – Council and the *“in motion”* Athlete March Participants

In closing, as Chair of the Recreation & Leisure Services Committee, I would like to thank my Co-Chair, Councillor Tim Scammell, staff members (Natalie Reid, Michael Carroll, Kirk Billings, and seasonal staff), public representatives and volunteers for their contributions and valued input. It is a privilege to serve as the Chair for this committee. On a final note, I would also like to thank Deputy Mayor Judy Wilson-Shee for all her outstanding work as past Chair of this Committee – Judy put her heart and soul into this and for that I know the community of New Maryland is truly grateful.

*Councillor J. Scott Sparks*

Chairperson  
Recreation and Leisure Services Committee

## Transportation & Protective Services Committee

Councillor Tim Scammell, Chair

Under the direction of the Transportation and Protective Services Committee, 2010 has been another successful year of improving the road surfaces in New Maryland. These improvements included a complete rebuild of some streets, milling and pulverizing of others and resurfacing the remaining streets with new asphalt.

2010 also saw the second phase of a two-year Street Improvement Program that began in 2009. Approximately 17 kilometers of road work was completed over the past two years with 8.8 kilometers of that done in 2010. The Street Improvement Program was a 3.6 million dollar initiative the Village undertook in order to bring our streets back to a safe drivable condition with each subdivision seeing some scope of the work. The committee is also pleased to announce that the program came in under budget at approximately 3 million dollars.

Village crews continue their hard work carrying out various maintenance projects in the municipality such as crack sealing, snow removal, landscaping, ditching and culvert repair and/or replacement. The committee also continues to study traffic flows and speeds throughout the Village in efforts to ensure the safety of all residents.

The residents of the Village continue to show a vested interest in the environment with improvements to the recycling and waste management programs. We have introduced ways of diverting materials such as grass clipping away from the land fill and encourage residents to compost. We thank you for your continued support and look forward to ongoing improvements of these programs.

The RCMP maintains an active role in our community. In addition to providing law enforcement, they also educate our children through the DARE Program. This program consists of drug and alcohol awareness, as well as other issues such as peer pressure.

Would you like to become a member of our committee? At this time we have vacancies on our committee. If you have a background or an interest in public works issues and could volunteer your time one night each month, please contact the Village office. Your input and participation is highly valued.

In closing, I would like to take this opportunity to thank the previous chair, Councillor Paul LeBlanc, my co-chair, Councillor Scott Sparks, staff members and resident volunteers for their commitment and valued insight towards the improvement of our Village.

If you have any questions or comments I can be reached by calling the Village office at 451-8508 or at home 454-1659, or by e-mail at [tim4NM@gmail.com](mailto:tim4NM@gmail.com).

*Councillor Tim Scammell*, PTech

Chairperson  
Transportation and Protective Services Committee



2010 Street Improvement Program

## New Maryland Fire Department

Harry Farrell, Fire Chief

The New Maryland Fire Department consists of 19 volunteers and a full-time Fire Chief. The department responded to a total of 58 calls during 2010. Of those calls, 23 were within the Village limits and the remaining calls were in our coverage area of Beaver Dam, Charters Settlement, and Nasonworth. We also responded to mutual aid calls with other departments in their coverage areas. The types of calls we responded to included the following: six structure fires, one vehicle fire, one electrical fire, three brush and grass fires, fourteen fire alarms, eight power lines or pole fires, three medical assistances, four vehicle accidents, two assisting other agencies, four miscellaneous calls, and two carbon monoxide alarms. The department responded to ten mutual aid calls which consisted of five structures fires, one vehicle fire, one brush and grass fire, one vehicle accident, one assisting other agencies, and one miscellaneous call. A total of 912 man-hours were spent responding to calls in 2010.

The largest fire that our department responded to in 2010 was the Royal Canadian Legion fire in Oromocto, where we assisted the Oromocto Fire Department.

The department also added the following equipment to their inventory: a Kawasaki Mule 4x4 Diesel four-seater to help fight wild land and brush fires; a Tough Book computer for Engine 511, Hi-Vol hose to be used with the fire hydrant system, and a bunker gear dryer.

Our volunteer firefighters train continuously throughout the year to maintain a high level of preparedness and professional firefighting capabilities. They devoted over 130 hours in 2010 to training, which consisted of training sessions every Thursday evening for 40 weeks, plus additional training on a few weekends.

The department continues to assist with a number of social functions in the Village. In 2010 we participated in the New Maryland Day festivities, a New Maryland Elementary School fund-raising event, and the Remembrance Day Service, as well as various other functions. We also hosted two child car-seat clinics and assisted the Lions Club with their annual Food and Toy Drive.

Members of the New Maryland Fire Department include: Chief Harry Farrell; Captains - David French, Robert Gallant, and Robert Miller; Lieutenants - Steve Killam, Stephen McLean, and Robert Schnarr; and firefighters - Lorne Dalton, David Doherty, Robert Gaudet, Kevin Harris, Michael Lavigne, Paul McAdam, Ellen Morris, Shawn Perry, Jeffrey Piercy, Bradley Richardson, Jay Tofflemire, Dennie Walsh, and Greg WeyRich.

*Chief Harry Farrell*

New Maryland Fire Department



New Maryland Fire Department



Fighting a brush fire off Phillips Drive



NMFD Members participate in the Remembrance Day Ceremony at Victoria Park

## Emergency Response Plan Committee

Councillor Gisèle McCaie-Burke, Chair

During 2010, there were some slight changes to the membership in the Emergency Response Plan Committee. Connie Storr, a long-time member of the ERP Committee, stepped down in January due to other commitments. Jim McAnany took the Public Information officer lead role and Pat Seaman agreed to chair the Pandemic sub-committee, formerly chaired by Connie Storr. New to the committee were Pastor Larry Mathews (representing the Faith Baptist Church, a partner for the Seniors' Alert program) and Karen Johnston (representing School District #18). I continued as Chair while Cynthia Geldart, Chief Administrative Officer (CAO) remained as Co-Chair.



The Emergency Response Plan Committee was extremely active during 2010. The committee met 10 times in 2010 in an effort to ensure our Village is well prepared should a natural or man-made disaster occur in our community.

A number of significant projects and/or activities are highlighted below:

- The committee worked extensively in drafting a Five-Year Master Plan to identify and prioritize activities for the next five years. Council unanimously approved the plan at the July formal Council meeting.
- Work has commenced in implementing some of the initiatives as outlined in the Five-Year Master Plan:
  - ✓ performed an inventory of what is available for equipment/supplies/resources;
  - ✓ applied for funding through the JEPP (Joint Emergency Preparedness Program) to purchase resources;
  - ✓ continued to organize the basic emergency management course to be offered to all committee members, staff and Council, which is sponsored by the NB Emergency Measure organization (NB EMO) and other sources;
  - ✓ ongoing education continued to be a high priority for the committee, and members continued to attend training sessions in addition to the NB EMO training; the committee was also pleased to have a committee member attend, as a delegate, the National Disaster conference held in Halifax, NS in June;
  - ✓ a presentation of the Sentinel System was offered to the committee members, staff and Council by Denis Desrosier, president of Sentinel System; this WEB-based program allows for tracking of significant events, asset management, communications with other agencies, reporting and integrated mapping;
  - ✓ plans have commenced for the rotation of the EOC Director; and
  - ✓ communication was enhanced with volunteer agencies.
- An Alert program for seniors in New Maryland, in conjunction with Faith Baptist Church, was formally established. Registry information has been developed.



- The Pandemic sub-committee took more of an observational and monitoring role in 2010 since the province was taking a lead role with the H1N1 flu and other types of influenza viruses in 2010.

As chair of the Emergency Response Plan Committee, I would like to take this opportunity to acknowledge the commitment and dedication of the members of the committee and the Pandemic Preparedness sub-committee. The committee consists of a number of individuals representing organizations which will be key “first responders” in the event of any emergency situation affecting New Maryland and residents. Members include the New Maryland Fire Department, RCMP, Fredericton Amateur Radio Club, York-Sunbury Search & Rescue, the Canadian Red Cross, Ambulance NB, School District 18, Faith Baptist Church, private citizens, as well as Village staff, all who provide their hard work, advice and support of our emergency planning.

Residents should feel confident and secure in the knowledge that these dedicated individuals are contributing to the preservation, safety, and well-being of our community and because of this, these individuals deserve our recognition and gratitude. It is an honour to chair the Emergency Response Plan Committee, I look forward to continued progress and challenges in 2011.

Committee Members in 2010:

Volunteers: Pat Seaman, Tom Hanley, Sandy Craft, Sterling Carpenter, Arthur Gunn, Al Thurber, Sgt. Jim McAnany, Cst. Melanie Cambia, Kenn Hong, Stephen Moore, Dominic Richard, Kevin McGraw, David Wiezel, Karen Johnston, Wanda Bauer, and Pastor Larry Mathews.

Staff: Cynthia Geldart, CAO; Karen Duncan, Assistant Clerk; Chief Harry Farrell; Rockland Miller, PW Supervisor; Rob Pero, Building Inspector/Development Officer; Bill McBride, PW Utilities Operator; and Doug Hackett, PW Transportation Technician.

*Councillor Giséle McCaie-Burke*

Chairperson  
Emergency Response Plan Committee

## Water & Wastewater Committee

Councillor Paul LeBlanc, Chair

The Water & Wastewater Committee was extremely active in 2010, dealing with some of our largest and most challenging projects to date.

Our year began on a very positive note with the settlement of the Deficiency List file with the province. This file had been outstanding since the late 1990's and it was rewarding to see it come to a successful conclusion. The conclusion of the file resulted in the Village receiving a contribution of \$1 million from the province that is designated towards increasing our water supply system.

One other project that was completed early in 2010 was a resident survey regarding municipal water. The committee was trying to determine if residents who are currently **not** on municipal water would be willing to contribute costs in order to have access to a municipal system, or if they would prefer to maintain their own private wells. The survey feedback was disappointing in the sense that the response was so low the results were inconclusive. The survey was distributed in the hopes that the results would become an effective information tool for the committee in determining future plans for the allocation of municipal water.

2010 also saw the substantial completion of the Water Supply, Storage and Distribution Infrastructure Upgrades Project through the Building Canada Fund – Communities Component. This project, referred to as our Water Tower Project, included 9 components: (1) well pump/controls replacement; (2) interconnecting water main; (3) elevated water storage reservoir (the tower itself); (4) decommission reservoir/booster station; (5) SCADA system (the communication system); (6) in-line blending system; (7) water/sewer installations on Baker Brook Court; (8) decommissioning of the Baker Brook Court waste stabilization pond (lagoon); and (9) installation of hydrants. The project began early in 2009 and the final work will be completed in the spring of 2011.

Our engineers continue to provide reports on the existing water system capacity in order to determine the potential for new residential development. In recognition of the need for additional water sources, we continue to work diligently on the wellfield exploration project. Two wells, F1 and F3, have been tested on the former Forbes property, and Well 3A, located at the western boundary of the Village, has also been tested for water quality and quantity. This will be the main focus and project for the committee to work on in 2011.

The committee also closely monitored the new CCME (Canadian Council of Ministers of Environment) regulations. We forwarded a letter to Ottawa to express concerns regarding the costs of compliance with the new regulations. Our Village is in a fairly good position regarding compliance. Our newest Wastewater Treatment facility meets the new standards; however our Applewood Acres lagoon facility will require minimal upgrades. The concern we share with



Water Tower Construction

our colleagues across the country is that there are many municipalities throughout Canada who will be devastated by the costs associated with compliance of the regulations. The main problem is that CCME has imposed the regulations without any consideration for funding sources.

We were also busy with the regular order of our business, including development requests, requests for services, by-law amendments, etc.

Our committee consists of a number of dedicated volunteers, including Mark Hymers, Bob Landine and Bill O'Donnell. I am sorry to report that Darrell Amos retired from our committee in 2010 after serving with us for many years. We will miss his valuable insight. As you may already know, our councillor representation on all committees changed in October of 2010, and I'd like to take this opportunity to thank Councillor Tim Scammell for the work he did as the former chairperson of the committee. My new co-chair of the committee is Councillor Gisèle McCaie-Burke and I welcome her to a committee and subject that are relatively new to her. Mayor Frank Dunn also continues to sit on our committee, along with the following staff members – Rockland Miller, PW Supervisor, Bill McBride, PW Operations Technician, Lisa Steeves, Administrative Clerk, and Cynthia Geldart, CAO. I'd like to thank everyone for their commitment and dedication, especially during such a challenging year.

*Councillor Paul LeBlanc*

Chairperson

Water & Wastewater Committee

## Finance Committee

Deputy Mayor Judy Wilson-Shee, Chair

The Finance Committee meets on the second Wednesday of the month at 7:00 p.m. in Council Chamber at the Village Office. The committee consists of two staff members, the Deputy Mayor and one Councillor, and three residents, Mr. Sean Kinney, Mr. Ron Naugler and Mr. Dale Drost.

Mr. Dale Drost resigned in December due to taking up residency in another province. We enjoyed having Mr. Dale Drost on our committee as his remarks were the resident's views. Ideally, we would like to have four residents on this committee, therefore there are two vacancies.

During 2010, the Finance Committee held ten monthly meetings – no meeting was held in July or December. During the monthly meetings the committee reviewed the following:

- the audited statements with the Village's auditor (Council attended this portion of our meeting);
- Mrs. Etta Drost, a local resident at the time, presented Value For Money Audits;
- a 2011 preliminary budget; and
- the Village's insurance coverage for 2010-2011, Mr. Arthur Kirby of Affirmative Risk Management being present for this discussion as he reviewed all the proposals.

The committee is in the process of reviewing its mandate. Once it is finalized it will go to Council for approval. The mandate will allow the Finance Committee to have a clear direction of its role.

In September the Finance Clerk engaged in a new work arrangement of working half-time for up to six months.

Our Mayor made several changes to the Chairs and Co-Chairs of some of the committees which took place October first. Councillor Scott Sparks had been the Chair of the Finance Committee since he was first elected to Council in 2001. In October, I assumed the role of Chair and Councillor Paul LeBlanc was appointed Co-Chair. During the past nine years Councillor Sparks, while serving as Chair, has brought forward many recommendations to this committee.

In closing, as Chair of the Finance Committee, I would like to thank my Co-Chair Councillor Paul LeBlanc, Village Treasurer Joan Chandra, Finance Clerk Terri Parker, and my fellow committee members Sean Kinney and Ron Naugler for their dedication and valued input.

*Deputy Mayor Judy Wilson-Shee*

Chairperson  
Finance Committee

## Council & Staff Photos



**Village of New Maryland Council  
and Honourable Guests**

Frank Dunn, Mayor; Scott Sparks, Councillor, Gisèle McCaie-Burke, Councillor; Hon. Stephen Harper, Prime Minister; Judy Wilson-Shee, Deputy Mayor; Paul LeBlanc, Councillor; Tim Scammell, Councillor; and Hon. Keith Ashfield, MP.



**Village of New Maryland Staff**

**Back row:** Harry Farrell, Fire Chief; Mike LeBlanc, PW Labourer; Rob Pero, Development Officer/Building Inspector; Doug Hackett, PW Transportation Technician and Bill McBride, PW Utilities Operator

**Middle Row:** Bill Marr, Facilities Custodian; Kirk Billings, PW Foreman; Joan Chandra, Treasurer; Lisa Steeves, Administrative Assistant, Terri Parker, Assistant Treasurer, and Rockland Miller, PW Supervisor

**Front Row Seated:** Natalie Reid, Recreation Coordinator; Christine Daigle, Finance Clerk; Cynthia Geldart, Chief Administrative Officer; and Nancy St. Croix, Facilities Manager.

**Absent from photo:** Karen Duncan, Assistant Clerk.

## Mayor's Closing Remarks

Mayor Frank Dunn

As your Mayor, I commit to working closely with Council and staff as an effective and determined team. We will strive to promote development and continue improvements to the various components of the infrastructure within our community.

In closing, I remind our residents to stay informed of the activities and issues that take place in our Village and/or impact our community. Please visit our website on a regular basis at [www.vonm.ca](http://www.vonm.ca). We also encourage you to attend our regular Council meetings. A portion of each agenda is set aside to allow residents to ask questions, express opinions or offer suggestions and recommendations. Our Council meetings are held on the third Wednesday of each month at 7:30 p.m. in Council Chambers. Your input can make a difference.

I look forward to seeing you at various community events in 2011.

Sincerely,

Mayor Frank Dunn