Village of New Maryland
Council
21 December 2022

Present:	Mayor Judy Wilson-Shee	Deputy Mayor Tim Scammell
	Councillor Laurie Pearson	Councillor Mike Pope
	Councillor Alex Scholten	Councillor Mariet van Groenewoud
	Cynthia Geldart, CAO/Clerk	Shawna Cyr-Basque, Assistant Clerk

1. Call to Order
Mayor Judy Wilson-Shee called the meeting to order at 7:30 p.m. with the acknowledgement that the land on which we gather is the traditional unceded territory of the Wolastoqiyik and Mi'kmaq people and that we should live and work on this land in relationships of peace, friendship, and mutual respect. She also explained that the meeting was being recorded for broadcast.

2. Approval of the Agenda
MOVED BY Councillor Alex Scholten and **seconded by** Councillor Mike Pope that the agenda be approved as distributed. **MOTION CARRIED.**

3. Approval of the Minutes
MOVED BY Councillor Mike Pope and **seconded by** Deputy Mayor Tim Scammell that the minutes of the regular session of Council of 16 November 2022 be approved as circulated. **MOTION CARRIED.**

MOVED BY Councillor Alex Scholten and **seconded by** Councillor Mariet van Groenewoud that the minutes of the Special Session of Council of 23 November 2022 be approved as circulated.
MOTION CARRIED.

MOVED BY Deputy Mayor Tim Scammell and **seconded by** Councillor Mariet van Groenewoud that the minutes of the Public Hearing of 23 November 2022 be approved as circulated. **MOTION CARRIED.**

4. Disclosure of Interest
No *Disclosures of Interest* were declared.

5. Presentations
There were no presentations.

6. Proclamations
There were no proclamations.

7. Correspondence:
There was no correspondence to read into the record.

8. Mayor's Comments
Mayor Wilson-Shee provided an update of the meetings and events that she attended since the last Council meeting:

- November 17: Regional Service Commission 11 (RSC11) dinner held at Kingswood Lodge for board members and staff;
- November 22: Neighbourhood Watch Program public session held at the New Maryland Centre (NM Centre) with Cst. Ménard leading the session; Mayor Wilson-Shee explained that additional research will take place in the new year to determine the interest level of residents in establishing a

Neighbourhood Watch Program in the community (*Councillor Scholten, Councillor van Groenewoud and several members of staff also attended*);

- November 24: annual Christmas Open House hosted by Mayor and Council at the NM Centre (*members of Council and staff attended*);
- November 26: Wreath Making Seminar held at the NM Centre where Mayor Wilson-Shee taught the participants how to make Christmas wreaths; she explained that the event had an excellent turnout and just enough tips;
- November 27: volunteered at the Opal Christmas Party held at Porter's Diner;
- November 28: Senior's Advisory Committee meeting (*Councillor van Groenewoud also attended*);
- December 01: Holiday Social hosted by Ignite and held at Planet Hatch;
- December 01: Holiday Celebration hosted by the Oromocto Gallery;
- December 01: annual Christmas Holiday reception hosted by the Town of Oromocto;
- December 02: annual Christmas Banquet for Council, staff, committee members and guests;
- December 03: breakfast hosted by the New Maryland Lions Club, Fredericton High School's (FHS) Kats' Kitchen and the New Maryland Fire Department (NMFD), with Santa and Mrs. Claus in attendance; the event was a kick-off to the annual Lions Club Food & Toy Drive and the turnout was great (*Councillor Scholten helped to organize the event and Councillor Pearson attended*);
- December 05, 06 & 07: volunteered each night with the New Maryland Lions Club Annual Food & Toy Drive; Mayor Wilson-Shee commented on the success of the event and thanked all of the volunteers and the residents for their generous donations; she explained that she has participated in the event for many years and that the donations this year were extremely generous and helped to achieve the goal of providing for those less fortunate during the Christmas season; (*Councillor Scholten, Deputy Mayor Scammell and CAO Cynthia Geldart also participated*);
- December 06: RSC11 Board meeting;
- December 07: annual Holiday Cheers reception hosted by Colonel Parent;
- December 08: Christmas reception hosted by Hanwell Rural Community;
- December 08: annual Christmas Tree Lighting event held at Victoria Hall (*Deputy Mayor Scammell and Councillors Scholten, Pearson and van Groenewoud also attended, as well as Hon. Jeff Carr*);
- December 09: volunteered to assist with the distribution of toys from the Lions Club Food & Toy Drive;
- December 12: Planning Advisory Committee meeting;
- December 13: Anti-Scam public information session held at the NM Centre and hosted jointly by the SAC and the Parish of New Maryland (PNM) Zoomers (*Councillor van Groenewoud also attended*);
- December 13: participated as a judge for the annual *Community Christmas Lights Competition* and visited the various homes involved in the competition;
- December 14: Christmas Concert held at the New Maryland Elementary School (NMES);
- December 15: staff Christmas Lunch;
- December 15 & 16: visited the homes of the winners of the *Community Christmas Lights Competition* to present prizes (*Recreation Coordinator Michelle Sawler also participated*); and
- December 20: volunteered at the annual NMFD Christmas Dinner.

Mayor Wilson-Shee concluded her comments by wishing everyone a happy holiday and all the best in 2023 on behalf of her colleagues on Council and staff. She reminded residents to stay safe, stay healthy and be kind to one another. She also expressed her appreciation to Nancy St. Croix for looking after the logistics of the Lions Club Food & Toy Drive events that were held at the New Maryland Centre.

9. Comments by Members of Council

Councillor Alex Scholten reported that he had participated in the following meetings and/or events since the last Council meeting:

- November 24: chaired a meeting of the New Maryland Lions Club Food & Toy Drive committee in preparation for the event;
- November 29: Union of Municipalities of New Brunswick's (UMNB) Municipal Orientation committee to discuss the agenda and conference that UMNB is hosting in February for Council members; the orientation is a result of municipal reform and is especially important due to the number of people newly elected to municipal Councils across the province;
- December 03: New Maryland Lion's Club Breakfast with Santa at the NM Centre; Councillor Scholten explained that the event was held to raise money for the New Maryland Lions Club Food & Toy Drive and the FHS Kats' Kitchen Breakfast program, and was very successful with over $1,800 (*eighteen hundred dollars*) raised as well as many donations of food and toys; he further explained that the event is only possible through the support of the Lions Club members, Kats' Kitchen volunteers and the skillful cooking of the NMFD volunteers; he shared a special thank you to Santa and Mrs. Claus who were available to have their photos taken with participants;
- December 05, 06 & 07: New Maryland Lions Club 27th Annual Food & Toy Drive parade throughout the Village; Councillor Scholten reported that residents were extremely generous this year with food and toy collection exceeding the Club's goal, which was especially important given the impact of COVID and inflation; he explained that it was recently reported that food banks are experiencing a 30% (thirty percent) increase in demand this year due to those factors; he also expressed his sincere appreciation to the NMFD volunteers for their participation in the parade each night and help on the distribution day, Faith Baptist Church and their Youth Group for the use of their facility and assistance each night, Kats' Kitchen students from FHS, FHS Leadership Class Students, Pathfinders and Scouts, members of the New Maryland Lions Club, Mayor Wilson Shee and Deputy Mayor Scammell, Jacklyn Burns who helped livestream the parade to provide status updates, and the many other volunteer organizations and individuals who supported the event, with special thanks to the generous nature of our residents;
- December 10: New Maryland Lions Club Food & Toy Drive distribution event at the Faith Baptist Church; due to the overwhelming generosity and support of the community the event was able to provide a more joyful Christmas for over 125 families and several organizations including the Fredericton Food Bank, Greener Village, breakfast programs at FHS and NMES, Transition House, Gignoo House, Grace House and Liberty Lane;
- December 13: Fredericton Chamber of Commerce Immigration Advocacy committee to discuss issues impacting immigration in the greater Fredericton area; and
- December 16, 17 & 18: annual FHS Rick Cotter Classic basketball tournament at FHS where both the FHS boys and girls teams took home trophies for the tournament; Councillor Scholten explained that the tournament is named after a long-standing coach of FHS basketball and celebrates the best of boys and girls varsity basketball in the province and from Nova Scotia; he concluded his comments by congratulating his son Caleb who is a member of the winning boys' team.

10. Planning Advisory Committee (PAC)

Councillor Alex Scholten provided a summary of the Planning Advisory Committee (PAC) meeting of Monday, 12 December 2022.

- The committee reviewed the *Building Permit Summary Report* for November 2022 as presented by staff. The report included 2 (two) permits issued with 1 (one) of the permits relating to the

construction of a new single-family dwelling on Spirea Street in the Centennial Gardens subdivision. The remaining permit was issued for the replacement of a roof. The monthly totals amounted to $308,000 *(three hundred and eight thousand dollars)* in estimated value of construction and $2,273.00 *(two thousand, two hundred seventy-three dollars)* in permit fee revenue for the month. The 2022 year-to-date totals include 137 (one hundred thirty-seven) permits with $5,594,313.15 (*five million, five hundred ninety-four thousand, three hundred thirteen dollars and fifteen cents)* in construction value and $43,368.75 *(forty-three thousand, three hundred sixty-eight dollars and seventy-five cents)* in permit fee revenue. As of the end of November the building permit activity in 2022 remained relatively on trend for the same period in 2021.

- Staff provided an update to the PAC regarding the rezoning application for 196 Phillips Drive and advised that Council would be discussing various options on the next steps for the application at the next Council-In-Committee meeting scheduled for 14 December 2022.

MOVED BY Councillor Alex Scholten and **seconded by** Councillor Mariet van Groenewoud the adoption of the Planning Advisory Committee report as presented. **MOTION CARRIED.**

11. Emergency Response Plan (ERP) Committee

The ERP Committee has not met since the last Council meeting.

12. Project Reports / Updates

12. (i) Recreation & Leisure Services Department Updates

Councillor Mariet van Groenewoud provided an update of the Recreation & Leisure Services Department activities.

- She reported that the wreath making workshop held on 26 November 2022 was a success and thanked Mayor Wilson-Shee for leading the sessions. Sixty (60) wreaths were made over 3 (three) sessions and more than 70 (seventy) people were in attendance. The workshop was appreciated by the participants as it was cancelled the previous 2 (two) years due to the COVID-19 pandemic.
- On behalf of the New Maryland Lion's Club, Councillor van Groenewoud thanked everyone that provided overwhelming support to the *Food and Toy Drive* on December 05th, 06th and 07th. The return of the "in-person" parade through the Village streets allowed many families to enjoy the music and a visit from Santa. She expressed sincere thanks to the many volunteers and community groups who helped make the event possible and so successful.
- Our Recreation Foreman, Kirk Billings, was acknowledged and thanked for all of his hard work and beautification efforts for the holiday season. Our outdoor, in-person Tree Lighting event hosted on 08 December 2022 had an excellent turnout and the weather was ideal. Councillor van Groenewoud expressed appreciation to the First (1st) New Maryland Cubs for assisting with the candle lighting, the New Maryland Guides for distributing programs, the Grade 3-5 NMES Choir, Lawson MacKay who assisted Mayor Wilson-Shee with the lights (and Santa) and Fire Chief Harry Farrell for ensuring Santa arrived all the way from the North Pole via fire truck. She noted that it was great to have so many members of Council in attendance as well. Staff recently took a few photos of Victoria Hall after a snow fall and have shared them on our social media pages to enhance the festive spirit.
- Further to Mayor Wilson-Shee's previous comments, Councillor van Groenewoud reported that the team of judges enjoyed visiting the homes that were submitted for the 3rd (third) annual *Community Christmas Lights Competition*. The winners were announced this past Friday and staff published a Village map with the locations of the homes that entered the contest so everyone can see the best spots to visit with their family. First place overall was awarded to the Valdron family at 34 Doherty Street, 2nd (second) place to the Laxamana family at 11 Stonehurst Avenue and 3rd (third) place to Pat Clements at 69 Pineridge Avenue. The Clark W. Griswold Judges Choice was awarded to Alex

Daigle of 131 Bradshaw Drive. Mayor Wilson-Shee and our Recreation Coordinator Michelle Sawler visited the homes of our winning entries last week. Special thanks were expressed to Pat Clements who donated his $50 (*fifty dollars*) prize to the New Maryland Lions Club.

- The project consultants for the Athletic Park Redevelopment Project presented the *What We Heard* report to Council at the 14 December 2022 Council-In-Committee meeting. The presentation also included recommendations for future park improvements and a copy of the report has been posted to the Village's website and shared on social media. The next step in this project will be a draft plan of the proposed park amenities and improvements, as well as costing and a timeline for improvements. This next phase should be completed early in 2023. Updates will be shared on our website and social media and residents are welcome to contact Michelle Sawler, Recreation Coordinator with any questions on this project.
- Councillor van Groenewoud shared a reminder that the final open gym and co-ed volleyball for 2022 were held at NMES this past weekend and that user groups finish this week for the Christmas break. Activities will resume the week of 09 January 2023.
- She also reported that the New Year's Levee originally scheduled for 01 January 2023 at Victoria Hall has been cancelled.
- Councillor van Groenewoud concluded her report by explaining that the PNM Zoomers have wrapped up their activities for 2022. The Scam Awareness seminar held last week was well attended and their regular activities (painting, exercise class, and book club) have concluded for this year. Exercise classes will resume on 10 January 2023, craft group resumes on 11 January 2023, painters group resumes on 09 January 2023, and the potluck socials and luncheons may resume in the new year. A reminder was shared that the 2023 membership forms are available on the Village website and cost to join for the year is $20 (*twenty dollars*). Anyone who wants more information should contact the PNM Zoomers via email at pnmzoomers@gmail.com.

MOVED BY Councillor Mariet van Groenewoud and **seconded by** Deputy Mayor Tim Scammell the adoption of the Recreation and Leisure Services Department report as presented.

Discussion: Mayor Wilson-Shee also expressed appreciation to Kirk Billing, Recreation Foreman, for his assistance in looking after the wreath making supplies (tips and frames) and shared her thanks to Pat and Nancy Clements for donating their prize money from the *Community Christmas Lights Competition* to the Lions Club. **MOTION CARRIED.**

12. (ii) Public Works Department Updates

Councillor Mike Pope provided an update of the activities of the Public Works Department.

- Public Works staff investigated 1 (one) public works report during the month of November 2022. The report was regarding erosion that occurred on a resident's property.
- The recent speed radar data indicates speeds are between 40 km/hr and 50 km/hr on our collector streets. The posted speed limit is 40 km/hr and in the vicinity of the elementary school it is 30 km/hr. Councillor Pope reminded motorists of the importance of keeping Village streets safe, to respect speed limits and to be watchful of pedestrians, especially during the winter months as conditions can change rapidly.
- The winter weather has begun and so have our winter plowing activities. Councillor Pope took this opportunity to remind residents of the details of the winter contracts. The snow and ice control of Village streets is contracted out to 2 (two) contractors. The contractors and Public Works staff monitor weather reports to be prepared and ready to respond to snow events when they arrive. The contractors are required to start plowing after 5 (five) cm of snow has accumulated and repeat the plowing to hold a maximum accumulation to 10 (ten) cm. Once the storm is over, the contractors will

do a final clean-up of all streets. Storms that have an accumulation of less than 5 (five) cm are plowed at the end of the storm. The contractors are required to ensure that the travel lanes are kept to a minimum of 7 (seven) meters. Work continues after the storm with the pushing back of snowbanks, cleaning up of intersections and preparing for future storms. Salt and sand are applied to streets to provide traction and break down snow and ice on the surface. Additionally, salt and sand are applied at the onset of a storm to prevent snow from bonding to the pavement. The Village's sidewalks are maintained by Public Works staff. The sidewalks near the elementary school are cleared first and then plowing continues out from there. The goal of staff is to have the sidewalk cleared of snow prior to the start of school day and before the end of the school day in order to allow children to use the sidewalks walking to and from school. A final clean-up is conducted once the storm is over with the addition of salt and sand. Salt and sand are also applied whenever slippery conditions exist.

- Councillor Pope explained that the ban on overnight parking on Village streets is now in effect. As per the *Traffic and Parking By-law No. 63-2022 section 3.04(c), No person shall stop, stand or park any vehicle on any street or public space in the "Winter Period" between the hours of midnight and 7:00 a.m. of any day, or leave any vehicle unattended during periods of snowfall, on any street or highway so as to interfere with snow removal operations.*
- Public Works staff will be assisting the New Maryland Scouts in their annual Christmas Tree collection, which is planned for Saturday, 07 January 2023. The trees are collected and hauled to the Wastewater Treatment Plant site for chipping and disposal in the spring. The Scouting group will be removing boughs from some of the trees to use for winter camping activities and also will appreciate any donations they receive.
- Councillor Pope concluded his comments by encouraging residents to participate in the Adopt-a-Hydrant program during the winter months by keeping hydrants clear of snow and remarked that any assistance in that regard is greatly appreciated. He also shared a sincere thank you to the residents who have helped to keep hydrants clear of snow in the past.

MOVED BY Councillor Mike Pope and **seconded by** Councillor Alex Scholten the adoption of the Public Works Department report as presented.

Discussion: Mayor Wilson-Shee commented that the sand and salt shed had recently been installed at the Public Works/Recreation Operations building. **MOTION CARRIED.**

12. (iii) Seniors Advisory Committee (SAC)

Councillor Laurie Pearson reported on the events of the Seniors Advisory Committee (SAC) meeting that was held on 28 November 2022 with 6 (six) members in attendance.

- The meeting began with the approval of the agenda and the session notes from the 24 October 2022 meeting.
- She reported that the SAC reviewed and discussed the latest updates to the *Community Action Plan* and suggested edits will be made and reviewed at the January SAC meeting.
- Councillor van Groenewoud had provided an update at the SAC meeting regarding the evolution of the Age-Friendly Community structure. She advised the committee that she would be attending an upcoming meeting and would provide additional information in January.
- Gary Campbell advised the SAC that the PNM Zoomers will be hosting an anti-scam seminar on Tuesday, 13 December 2022 from 12:00 p.m. until 1:00 p.m. The seminar was presented by Lisa Legere, the Education Coordinator at Financial and Consumer Service Commission. The SAC co-hosted the event with the PNM Zoomers and it was very well attended.
- The next SAC meeting is scheduled for Monday, 23 January 2023 at 7:00 p.m. in Council Chamber.

MOVED BY Councillor Laurie Pearson and **seconded by** Councillor Mariet van Groenewoud the adoption of the Seniors Advisory Committee report as presented. **MOTION CARRIED.**

12. (iv) Finance Department

Councillor Alex Scholten explained that he had 3 (three) motions to bring forward regarding the year-end transfer of funds as recommended by the Treasurer.

MOVED BY Councillor Alex Scholten and **seconded by** Councillor Mike Pope the following Resolution of Council: ***Be It Resolved That*** the Council for the Village of New Maryland transfer from the General Operating Fund (Acct # 0626 1013-181) to the General Capital Reserve Fund (Acct #0626 1015-021) $90,000 (*ninety thousand dollars*). **MOTION CARRIED.**

MOVED BY Councillor Alex Scholten and **seconded by** Deputy Mayor Tim Scammell the following Resolution of Council: ***Be It Resolved That*** the Council for the Village of New Maryland transfer from the Utility Operating Fund (Acct # 0626 1014-176) to the Utility Capital Reserve Fund (Acct #0626 1018-839) $175,000 *(one hundred and seventy-five thousand dollars).* **MOTION CARRIED.**

MOVED BY Councillor Alex Scholten and **seconded by** Councillor Mike Pope the following Resolution of Council: ***Be It Resolved That*** the Council for the Village of New Maryland transfer from the General Operating Fund (Acct # 0626 1013-181) to the General Operating Reserve Fund (Acct #0626 1015-013) $66,000 *(sixty-six thousand dollars).* **MOTION CARRIED.**

13. Approval of the Treasurer's Report

MOVED BY Deputy Mayor Tim Scammell and **seconded by** Councillor Mike Pope the following Resolution of Council: ***Be It Resolved That*** the Treasurer's Report be adopted as follows: payments made in the month of November 2022 from the General Operating account by cheques and direct payments **$517,023.27** *(five hundred and seventeen thousand, twenty-three dollars and twenty-seven cents);* from the Water & Sewer Operating account **$112,698.56** *(one hundred twelve thousand, six hundred ninety-eight dollars and fifty-six cents);* from the General Capital account **$7,140.32** *(seven thousand, one hundred forty dollars and thirty-two cents);* and from the Water & Sewer Capital account **$402,801.79** *(four hundred two thousand, eight hundred one dollars and seventy-nine cents).*
MOTION CARRIED.

14. Public Input / Inquires

There were no members of the public in attendance.

15. New Business

There were no New Business items brought forward.

16. Date, Time and Location of Next Meeting

The next formal Council meeting is scheduled for Wednesday18 January 2023 at 7:30 p.m. in Council Chamber.

17. Motion for Adjournment

MOVED BY Councillor Mike Pope and **seconded by** Councillor Mariet van Groenewoud to adjourn the meeting. **MOTION CARRIED**

The meeting adjourned at 8:00 p.m.

Respectfully submitted,

Cynthia Geldart
CAO/Clerk

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Judy Wilson-Shee Mayor	Cynthia Geldart CAO/Clerk