Village of New Maryland
Council
16 November 2022

Present:	Mayor Judy Wilson-Shee	Deputy Mayor Tim Scammell
	Councillor Laurie Pearson	Councillor Mike Pope
	Councillor Alex Scholten	Councillor Mariet van Groenewoud
	Cynthia Geldart, CAO/Clerk	Shawna Cyr-Basque, Assistant Clerk

1. Call to Order
Mayor Judy Wilson-Shee called the meeting to order at 7:30 p.m. with the acknowledgement that the land on which we gather is the traditional unceded territory of the Wolastoqiyik and Mi'kmaq people and that we should live and work on this land in relationships of peace, friendship, and mutual respect. She also explained that the meeting was being recorded for broadcast.

2. Approval of the Agenda
MOVED BY Councillor Mike Pope and **seconded by** Deputy Mayor Tim Scammell that the agenda be approved as distributed. **MOTION CARRIED.**

3. Approval of the Minutes
MOVED BY Councillor Alex Scholten and **seconded by** Councillor Mariet van Groenewoud that the minutes of the regular session of Council of 19 October 2022 be approved as circulated.
MOTION CARRIED.

4. Disclosure of Interest
No *Disclosures of Interest* were declared.

5. Presentations
There were no presentations.

6. Proclamations
There were no proclamations.

7. Correspondence:
There was no correspondence to read into the record.

8. Mayor's Comments
Mayor Wilson-Shee provided an update of the meetings and events that she attended since the last Council meeting:

- October 20: Lunch & Learn with staff, including a presentation by Fire Chief Harry Farrell regarding Fire Prevention;
- October 20: meeting with resident Dwight Murray;
- October 21: meeting with John Smith, the new Chief Executive Officer (CEO) for Regional Service Commission 11 (RSC11) and Scott Sparks, Treasurer;
- October 22: Pumpkin Carving event held at the New Maryland Centre;
- October 24: meeting with Scott Sparks, Treasurer;
- October 24: Seniors Advisory Committee (SAC) meeting (*Deputy Mayor Scammell and Councillors Scholten and van Groenewoud also attended*);
- October 25: Opening of the Second Session of the Sixtieth Legislature;

- October 27: meeting with Councillor van Groenewoud to discuss the Performance Review Process of the Chief Administrative Officer (CAO);
- October 31: meeting with Cynthia Geldart, CAO and Scott Sparks, Treasurer;
- November 01: RSC11 Board meeting hosted via Zoom;
- November 03: Urban Rural Rides meeting hosted at Hazen Park, Oromocto; an update, first aid session and lunch were all provided (*Councillor van Groenewoud also attended*);
- November 03: virtual meeting hosted by Upland Planning + Design regarding the Urban Design Standards project (*all members of Council, senior staff and 2 (two) Planning Advisory Committee (PAC) members also attended);*
- November 04: meeting with Councillor Alex Scholten and CAO Cynthia Geldart;
- November 08: New Maryland Heritage Association (NMHA) meeting; Mayor Wilson-Shee commented that she was pleased to report that the NMHA has received charitable status;
- November 09: meeting with representatives from Ignite (*Councillor van Groenewoud and CAO Cynthia Geldart also attended*);
- November 10: Parliamentary Breakfast hosted by MP Jenica Atwin (*Councillors Scholten and van Groenewoud also attended*);
- November 10: Remembrance Day Ceremony held at the New Maryland Elementary School (NMES) (*Fire Chief Farrell also attended*);
- November 10: Riverview Ford Fredericton Red Wings Junior Hockey game and Military Appreciation Night;
- November 11: Village of New Maryland's Remembrance Day Service; all members of Council and various staff members participated in the preparations and/or ceremony; Mayor Wilson-Shee expressed her appreciation for the contributions from all participants and specifically acknowledged Duncan Mugford, the Parade Marshal, who has been an active participant since the Village first started hosting the ceremony; she also expressed her gratitude to Mr. McDonald, an American Korean War veteran who resides in Florida and has been making the journey for many years to attend the service;
- November 14: Parish of New Maryland (PNM) Zoomers meeting; and
- November 15: New Maryland Lions Club meeting with the main focus being the preparations for the Food & Toy Drive.

Mayor Wilson-Shee also took the opportunity to remind residents that an Open House is scheduled for Tuesday, 22 November 2022 at 7:00 p.m. at the New Maryland Centre to discuss the possibility of establishing a Neighborhood Watch Program.

She also read the following correspondence:

- a letter from Andy and Joan MacDonald, thanking Chief Farrell and the New Maryland Fire Department for their prompt and professional response to a fire near their home;
- an email from residents expressing appreciation for the professionalism and quick work completed by Grayson Young, Public Works Transportation Supervisor; and
- an email from a resident of Hanwell expressing his congratulations for a very well-done Remembrance Day Ceremony.

9. Comments by Members of Council

Councillor Alex Scholten reported that he had participated in the following meetings and/or events since the last Council meeting:

- October 19: Quispamsis Council meeting on behalf of the Union of Municipalities of New Brunswick (UMNB) to recognize the dedication and hard work provided to UMNB by longstanding UMNB Board and executive member Beth Thompson;
- October 20: chaired a New Maryland Lion's Club Food & Toy Drive Committee meeting; Councillor Scholten explained that the Food & Toy Drive will return to its original format of an in-person parade after having hosted a contactless event for 2 (two) years due to the pandemic; the following activities will take place as part of the event:
    - ✳ a "Photo with Santa" opportunity will be hosted on Sunday, 27 November 2022 at Victoria Hall from 1:00 p.m. until 3:00 p.m. and residents can contact Lions Club member Fonda French for additional details at FondaFrench@rogers.com;
    - ✳ the "Breakfast with Santa" event is scheduled for Saturday, 03 December 2022 at the New Maryland Centre from 9:00 a.m. until 12 noon; Kats Kitchen will help work at the event and share in the proceeds;
    - ✳ the parade and collection routes will take place throughout the Village on the evenings of Monday, 05 December 2022, Tuesday, 06 December 2022 and Wednesday, 07 December 2022 with help from Lions Club members, Scouts, Pathfinders, Girl Guides; Kats Kitchen and the Fredericton High School Leadership class;
    - ✳ the "distribution day" will be hosted at Faith Baptist Church on Saturday, 10 December 2022; and
    - ✳ additional information and details are available on the New Maryland Lions Club Facebook page and on local Facebook pages and websites, including the Village of New Maryland's website;
- October 25: Fredericton Chamber of Commerce Immigration Advocacy committee meeting;
- October 26: tour of the River Stone Recovery Centre, a facility that provides rehabilitation and support for people experiencing substance abuse disorders;
- October 27: chaired a meeting of the UMNB Conference Committee for a recap and post-conference assessment;
- November 07: Safety Event hosted by the City of Fredericton Police Department with a presentation on local crime statistics and what actions could be taken to help reduce crime, including working more closely with the community;
- November 08: Grand Falls Council meeting to present an award recognizing the long-standing service of Mayor Marcel Deschene who will not be running in the next municipal election; Councillor Scholten explained that Mayor Deschene has been on the UMNB Board and executive since it started in 1994 and has taken on senior executive positions of President and Past President, as well as being a strong advocate for municipalities across the province for many years, and UMNB wanted to ensure that his efforts were recognized;
- November 10: Fredericton Chamber of Commerce Breakfast with MP Jenica Atwin;
- November 14: attended the Liberty Lane annual general meeting on behalf of the New Maryland Lions Club; Councillor Scholten explained that Liberty Lane is an organization that offers housing and support programs to individuals who have been affected by domestic violence, as well as services to the community at large in the form of education and awareness initiatives; he further reported that Liberty Lane awarded the New Maryland Lion's Club with their Judy Loukes Award which recognizes the efforts of a person, group or organization in supporting Liberty Lane to achieve their goal - "To enable women and children who have experienced family violence to attain personal and

economical independence and a future free of violence, or to recognize a personal experience of moving beyond violence."; and

- November 15: New Maryland Lion's Club meeting.

10. Planning Advisory Committee (PAC)

Councillor Alex Scholten provided a summary of the Planning Advisory Committee (PAC) meeting of Monday, 07 November 2022.

- The committee reviewed the *Building Permit Summary Report* for October 2022 as presented by staff. The report included 9 (nine) permits issued with 2 (two) of the permits relating to the construction of new single-family dwellings on Kimberley Street in the Centennial Gardens subdivision. The remaining permits were issued for various residential renovation projects. The monthly totals amounted to $1,057,661.00 *(one million, fifty-seven thousand, six hundred sixty-one dollars)* in estimated value of construction and $7,781.00 *(seven thousand, seven hundred & eighty-one dollars)* in permit fee revenue for the month. The 2022 year-to-date totals include 135 (one hundred thirty-five) permits with $5,286,313.15 (*five million, two hundred eight-six thousand, three hundred thirteen dollars and fifteen cents)* in construction value and $41,095.75 *(forty-one thousand, ninety-five dollars and seventy-five cents)* in permit fee revenue. As of the end of October the building permit activity in 2022 remained relatively on trend for the same period in 2021.
- The application for the re-zoning of 196 Phillips Drive was reviewed. Staff advised the committee that the Applicants had been informed of the PAC's recommendation to Council and have been considering alternative concepts. A Public Hearing will take place on 23 November 2022 to allow the public to present their comments on the proposal for a 3 (three)-storey apartment building and a 6 (six)-unit row dwelling. The committee also discussed that, if the Applicants propose to amend the original concept, it will need to be assessed whether the changes would be substantial enough to warrant re-application to the Village.
- Councillor Scholten reported that staff also provided an update to the PAC regarding the *Urban Design Standards and Public Realm Guidelines* project and explained that the project consultant presented a summary of the results from the online survey to Council, members of the PAC and staff on 03 November 2022. The results from the survey, including 76 (seventy-six) respondents, indicated the measures proposed in the draft report were generally well received. The only areas noted as not having very high levels of support were residential building composition standards and placement of certain public realm nodes on the map. Various options for edits to the final report will be discussed and recommendations presented to PAC and Council regarding implementation of the Design Standards and Guidelines.

MOVED BY Councillor Alex Scholten and **seconded by** Councillor Mariet van Groenewoud the adoption of the Planning Advisory Committee report as presented. **MOTION CARRIED.**

11. Emergency Response Plan (ERP) Committee

The ERP Committee has not met since the last Council meeting.

12. Project Reports / Updates

12. (i) Recreation & Leisure Services Department Updates

Councillor Mike Pope provided an update of the Recreation & Leisure Services Department activities.

- The Remembrance Day service was held on Friday, 11 November 2022. After 2 (two) years of a 'virtual' service with limited attendance, it was nice to have the outdoor service complete with the parade at the Victoria Hall Park Cenotaph, followed by a reception at the New Maryland Centre. Staff estimate there were more than 600 (six hundred) people in attendance which is one of the largest

crowds we've seen in many years. Councillor Mariet van Groenewoud did an excellent job as emcee of the event as did all our participants. This year we welcomed two new participants, brothers Reilly and Carter Green, members of the St. Andrew Pipe Band who provided support to our parade from Faith Baptist Church. Councillor Pope expressed appreciation and thanks to the service groups, clergy, students, and others that helped make the service a success. He also thanked those who worked at the reception at the New Maryland Centre and the crew who looked after the set-up and tear down of the event.

- Staff are pleased to announce that the Wreath Making seminar scheduled for 26 November 2022 with Mayor Wilson-Shee has been confirmed. Three sessions will be offered and we currently have limited space available in the 10:15 a.m. and 11:30 a.m. sessions. Residents should contact our Recreation Coordinator Michelle Sawler to sign up for the sessions as spaces are limited.
- There is 1 (one) space available in the Babysitter Course scheduled for Friday, 18 November 2022 at the New Maryland Centre. The cost is $60 (*sixty dollars*) and the registration form is available online. An e-transfer payment option is available as well.
- We are excited to announce that we will be offering our 3rd (third) annual "Community Christmas Lights" competition. The contest is open to Village residents with a launch date of Monday, 28 November 2022. Residents can nominate their own or a neighbor's holiday display. Additional information and details will be available on our website and social media over the next couple of weeks.
- Staff are still awaiting the "What we Heard" report from the consultants regarding the Athletic Park Redevelopment project. There was a high number of responses to the survey and therefore the data is taking a bit longer to compile. Staff are excited to see the interest from the public in this project. Updates will be shared on our website and social media once additional information is available.
- The December monthly meeting for the Parish of New Maryland (PNM) Zoomers will be held on Monday, 05 December 2022 at 10:00 a.m. in the boardroom at the New Maryland Centre. All are welcome to attend and this meeting will include the election of officers for 2023. The following PNM Zoomers activities are also scheduled:
    - stretch and strengthening classes are held every Tuesday and Thursday from 10:00 a.m. to 11:00 a.m. and the last class for 2022 is scheduled for 15 December 2022;
    - the book club meets the fourth Thursday of the month at 11:00 a.m. in the boardroom and their next meeting is scheduled for Thursday, 24 November 2022;
    - the craft group meets every other Wednesday from 9:00 a.m. until noon in the Seniors' Centre and their next meeting is scheduled for Wednesday, 30 November 2022;
    - the new painters group meets every Monday from 9:00 a.m. until noon;
    - copies of the PNM Zoomers monthly newsletter for November are available at the Village office; and
    - for more information on programing or events contact pnmzoomers@gmail.com.
- Councillor Pope concluded his report by explaining that the Village's annual Christmas Tree Lighting is scheduled for Thursday, 08 December 2022 at Victoria Hall Park at 7:00 p.m. This will be the first time since 2019 that we are able to hold this in-person even. Fire Chief Harry Farrell will deliver Santa on his fire truck and the tree lighting, carols and refreshments in Victoria Hall will complete this holiday event. All are welcome to attend. Additional details will be available later this month on our website and social media.

MOVED BY Councillor Mike Pope and **seconded by** Deputy Mayor Tim Scammell the adoption of the Recreation and Leisure Services Department report as presented. **MOTION CARRIED.**

12. (ii) Public Works Department Updates

Councillor Laurie Pearson provided an update of the activities of the Public Works Department.

- Village staff investigated 4 (four) Public Works Reports during the month of October 2022. Residents shared their appreciation with staff for their efforts when investigating the reports.
- The recent speed radar data collection is showing that most motorists are keeping their speeds near the 40 km/hr speed limit. If residents want to become involved in our efforts to promote speeding awareness, there are "Keep It to 40" signs available free of charge at the Village office. Residents can also help by calling the RCMP at 1-888-506-7267 if they notice vehicles travelling above the posted speed limits. The RCMP create a file for each call they receive and if trends are identified, they will consider increasing patrols of that area.
- An early fall leaf drop-off was conducted on Saturday, 22 October 2022. The annual fall leaf collection was completed on 02 November 2022 and 03 November 2022 and another leaf collection will be scheduled in the spring of 2023.
- Councillor Pearson explained that the ban on overnight parking on Village streets is now in effect. As per the *Traffic and Parking By-law No. 63-2022 section 3.04(c), No person shall stop, stand or park any vehicle on any street or public space in the "Winter Period" between the hours of midnight and 7:00 a.m. of any day, or leave any vehicle unattended during periods of snowfall, on any street or highway so as to interfere with snow removal operations.*
- Public Works staff continue with fall and winter maintenance activities which include monitoring stormwater systems and open ditches during heavy rainfall events, inspecting culverts, cleaning up garbage throughout the Village, preparing equipment for winter maintenance, maintaining water and wastewater equipment, and inspecting sanitary and stormwater systems.
- Councillor Pearson concluded her comments by reporting that the fire hydrants have been drained and staked for winter. She noted that Council and staff would like to encourage residents to participate in the **Adopt-a-Hydrant** program during the winter months by keeping hydrants clear of snow and that any assistance in that regard is greatly appreciated. She also shared a sincere thank you to the residents who have helped to keep hydrants clear of snow in the past.

MOVED BY Councillor Laurie Pearson and **seconded by** Councillor Alex Scholten the adoption of the Public Works Department report as presented. **MOTION CARRIED.**

12. (iii) Development Services Department

Councillor Alex Scholten explained that he had a motion to bring forward on behalf of the Development Services Department.

MOVED BY Councillor Alex Scholten and **seconded by** Councillor Mike Pope the following Resolution of Council: ***Be it Resolved That*** in accordance with Section 75 of the *Community Planning Act*, S.N.B. 2017, Chapter 19 and amendments thereto, and in accordance with the terms of the *Development Agreement* between the Village of New Maryland and the Developer, Tandax Inc., for the development of Orchard's Edge Subdivision 2019 – Phase 1, consisting of 17 (seventeen) residential building lots (Lots 19-01 to 19-17), which development, by agreement includes the construction of municipal services, roadway construction, concrete curbs and gutters, installation of concrete sidewalks, base and surface asphalt, boulevard construction and landscaping, and the construction of stormwater management facilities, drainage swales and ditches ("Works"), as enumerated in the said *Development Agreement*; ***and whereas*** portions of the Surface Works consisting of concrete curbs, roadway asphalt, sidewalks, and boulevard landscaping adjacent to Lots 19-06 to 19-13, and construction of a temporary turnaround area at the end of the street, have recently been installed by the Developer; on the recommendations of the Village Engineer and senior staff, Village Council hereby resolves to accept the referenced portions of the Surface Works, commence an

extended 3 (three)-year warranty period for the roadway asphalt, and commence a 1 (one)-year warranty period or the balance of the works, with such periods to expire on 30 August 2025 and 30 August 2023, respectively, and to authorize the Village Treasurer to transact, in an amount specified by the Village Engineer, a partial reduction to the related financial security held by the Village. **MOTION CARRIED.**

12. (iv) Seniors Advisory Committee (SAC)

Councillor Mariet van Groenewoud reported on the events of the Seniors Advisory Committee (SAC) meeting that was held on Monday, 24 October 2022 with 6 (six) members in attendance.

- She reported that the winner of the "Sleep Kit" from Dementia Friendly NB was announced. The winner questioned if there was a French version of the kit available and Mayor Wilson-Shee offered to reach out to her contact from the Dementia Friendly Initiative and respond to the winner.
- The SAC continued their review of the *Community Action Plan and Performance Indicators* and agreed on several items to be removed from the Plan as they were determined to be outside of the committee's mandate.
- Councillor van Groenewoud explained that she advised the members during the SAC meeting that she had no new information regarding the evolution of the Age-Friendly Structure and that she would share any updates at the next meeting.
- The next SAC meeting is scheduled for Monday, 28 November 2022 at 7:00 p.m. in Council Chamber.

MOVED BY Councillor Mariet van Groenewoud and **seconded by** Deputy Mayor Tim Scammell the adoption of the Seniors Advisory Committee report as presented.

Discussion: Mayor Wilson-Shee confirmed that she was able to obtain a French version of the Dementia Friendly NB Sleep Kit to provide to the winner of the contest. **MOTION CARRIED.**

12. (v) Administration/Clerk's Office

Deputy Mayor Tim Scammell reported that Nancy St. Croix, Community Facilities Manager, had submitted a report to Council at the Council-In-Committee meeting of 26 October 2022 explaining that the volume control and a number of speakers in the New Maryland Centre main hall were not working on the current sound system. The sound system was purchased and installed in 2005 during the renovations and expansion to the building and therefore it has become impossible to obtain parts for repair. Nancy has been in contact with representatives from both Signature Sound and Tony's Music Box regarding the system. Due to the age of the system it was not compatible to Bluetooth and would only play CD's, which created challenges as most of today's music is played from cell phones using music apps such as Spotify, Sirius, Apple Play, etc. Council had agreed in principle at the Council-In-Committee meeting for Nancy to move forward with the purchase of a new sound system, with the official motion to come forward this evening.

Following the Council-In-Committee meeting and in response to comments shared at the meeting, Nancy also completed additional research on the cost and installation of the equipment before proceeding. The equipment has been ordered from Tony's Music Box at a total cost of $3193.52 (*three thousand, one hundred ninety-three dollars and fifty-two cents)* and the installation by Signature Sound will be $2,000 (*two thousand dollars*) plus a $500 (*five hundred dollars*) cable allowance. The funds will be sourced from the General Capital Fund.

MOVED BY Deputy Mayor Tim Scammell and **seconded by** Councillor Mike Pope the following Resolution of Council: ***Be It Resolved That*** the Council for the Village of New Maryland, as per the recommendation of the Community Facilities Manager, ratify the direction of Council to proceed with the

purchase of a new sound system for the New Maryland Centre; ***and be it further resolved that*** the equipment be purchased from Tony's Music Box in the amount of $2,776.97 (*two thousand, seven hundred seventy-six dollars and ninety-seven cents*) plus $416.55 (*four hundred sixteen dollars and fifty-five cents*) HST for a total of $3,193.52 (*three thousand, one hundred ninety-three dollars and fifty-two cents*); ***and that*** the installation be completed by Signature Sound in the amount of $2,500 (*two thousand, five hundred dollars*). **MOTION CARRIED.**

13. Approval of the Treasurer's Report

MOVED BY Councillor Mariet van Groenewoud and **seconded by** Deputy Mayor Tim Scammell the following Resolution of Council: ***Be It Resolved That*** the Treasurer's Report be adopted as follows: payments made in the month of October 2022 from the General Operating account by cheques and direct payments **$825,172.26** (*eight hundred twenty-five thousand, one hundred seventy-two dollars and twenty-six cents);* the Water & Sewer Operating account **$191,291.87** (*one hundred ninety-one thousand, two hundred ninety-one dollars and eighty-seven cents*); the General Capital account **$40,941.20** (*forty thousand, nine hundred forty-one dollars and twenty cents);* and the Water & Sewer Capital account **$26,518.48** (*twenty-six thousand, five hundred eighteen dollars and forty-eight cents).* **MOTION CARRIED.**

14. Public Input / Inquires

There were no members of the public in attendance.

15. New Business

There were no New Business items brought forward.

16. Date, Time and Location of Next Meeting

The next formal Council meeting is scheduled for Wednesday, 21 December 2022 at 7:30 p.m. in Council Chamber.

17. Motion for Adjournment

MOVED BY Councillor Alex Scholten and **seconded by** Councillor Mike Pope to adjourn the meeting. **MOTION CARRIED**

The meeting adjourned at 8:03 p.m.

Respectfully submitted,

Cynthia Geldart
CAO/Clerk

Judy Wilson-Shee Mayor	Cynthia Geldart CAO/Clerk