Village of New Maryland
Council
15 November 2023

Present:	Mayor Judy Wilson-Shee	Deputy Mayor Tim Scammell
	Councillor Laurie Pearson	Councillor Mariet van Groenewoud
	Councillor Mike Pope	Cynthia Geldart, CAO/Clerk
		Shawna Cyr-Basque, Assistant Clerk

Absent: Councillor Alex Scholten

1. Call to Order
Mayor Judy Wilson-Shee called the meeting to order at 7:30 p.m. with the acknowledgement that the land on which we gather is the traditional unceded territory of the Wolastoqiyik and Mi'kmaq people and that we should live and work on this land in relationships of peace, friendship and mutual respect. She explained that the meeting was being recorded for broadcast.

2. Approval of the Agenda
MOVED BY Councillor Mike Pope and **seconded by** Councillor Mariet van Groenewoud that the agenda be approved as distributed. **MOTION CARRIED.**

3. Approval of the Minutes
MOVED BY Deputy Mayor Tim Scammell and **seconded by** Councillor Mike Pope that the minutes of the regular session of Council on 18 October 2023 be approved as circulated. **MOTION CARRIED.**

4. Disclosure of Interest
No *Disclosures of Interest* were declared.

5. Presentations
There were no presentations.

6. Proclamations
There were no proclamations.

7. Correspondence
There was no correspondence to read into the record.

8. Mayor's Comments
Mayor Wilson-Shee provided an update of the meetings and events that she attended since the last Council meeting:

- October 19: New Maryland Heritage Association (NMHA) meeting;
- October 21: Pumpkin carving event held at the New Maryland Centre;
- October 22: Portage Atlantic Recognition Ceremony held at Cassidy Lake;
- October 23: Capital Region Service Commission (CRSC) Oversight Committee meeting held via Zoom;
- October 24: Emergency Management presentation hosted by the New Brunswick Emergency Management Operation (NBEMO) Planning and Preparedness Unit;
- October 26: CRSC Special Budget meeting and she noted that the amended budget was defeated;
- October 27: Age-Friendly Virtual Networking session held via Zoom and organized by Brenda Lee;
- November 02: CRSC Finance Committee meeting to discuss the next steps to be taken regarding the budget;

- November 06: CRSC Governance Committee meeting held via Zoom;
- November 07: CRSC monthly Board meeting;
- November 09: New Maryland Elementary School (NMES) Remembrance Day Service (*Councillor Scholten and Fire Chief Farrell attended as well*);
- November 09: Red Wings Buster Harvey Veterans Appreciation Night;
- November 10: Fredericton High School (FHS) Remembrance Day Service;
- November 11: The Village's annual Remembrance Day Service (*Deputy Mayor Scammell, Councillor Pope, Councillor Scholten and Councillor van Groenewoud also had reading parts during the service*); the Mayor thanked staff and noted that several positive comments were received on the service;
- November 15: Parliamentary breakfast with Member of Parliament (MP) Jenica Atwin; and
- November 15: Gemtec Open House and Tour (*Treasurer Scott Sparks and Public Works Supervisor Rockland Miller also attended*).

9. Comments by Members of Council

Deputy Mayor Tim Scammell explained that on Tuesday, 14 November 2023 he participated in the CRSC Community Development Committee meeting held via Zoom. He further explained the Committee is chaired by Fredericton Mayor Kate Rogers and to date they have met 3 (three) times and will continue to establish and work on priority goals. The Committee received a presentation from Sandy MacKinnon, Executive Director of the Greater Fredericton Social Innovation Inc (GFSI). The GFSI was established in 2010 and the meetings have no set agenda, therefore the members generate the topics of discussion. Their focus has been on the Fredericton area, as much of their support has been generated in that area thus far. Some items organized and managed by the GFSI include: gatherings similar to the Village's age-friendly efforts; Senior Wellness Action Group; Affordable Housing Committee; day of aging; engagement with non-profit groups; they formed a group called Civic Tech which meets every Tuesday and is comprised of Information Technology (IT) professionals; website and application development created by volunteers, whom also created the River Watch application as their first project and provided it to the province, as well as the Greener Village Meals Catalogue; and "What's your Legacy Program" which joins people with non-profit boards that are searching for directors. Deputy Mayor Scammell noted that most of the data the group uses are based on the City of Fredericton's numbers, however the group had inquired into expanding the data catchment area and will be looked into further. He also commented that the surveys and data the Village has already shared with the public would be a great contribution and explained that he will coordinate sharing that information for the group to evaluate. Deputy Mayor Scammell concluded his comments by sharing that the Committee will be receiving a presentation from Horizon Developers at the next meeting and he noted that he will keep Council updated.

10. Planning Advisory Committee (PAC)

Deputy Mayor Scammell provided a summary of the Planning Advisory Committee (PAC) meeting of Monday, 06 November 2023.

- The October 2023 summary report included 9 (nine) building permits issued. The monthly totals amounted to $441,930 (*four hundred forty-one thousand, nine hundred thirty dollars*) in estimated value of construction and $3,321.25 (*three thousand, three hundred twenty-one dollars and twenty-five cents*) in permit fee revenue for the month.
- He explained the 2023 year-to-date totals were 92 (ninety-two) permits, $3,211,803.25 (*three million, two hundred eleven thousand, eight hundred three dollars and twenty-five cents*) in construction value and $24,742 (*twenty-four thousand, seven hundred forty-two dollars*) in permit fee revenue.
- In consideration of variance applications to permit a secondary driveway at 32 Woodlawn Lane, the *Zoning By-law* directs that benefits to public safety shall be an influencing factor in the Committee's decisions. The Committee voted to deny the applicant's variance request for a second driveway based

on there being no apparent safety benefits and that ample on-site parking is available via the primary driveway and adjacent areas.

- Deputy Mayor Scammell concluded his report by noting that the Committee received an application for variances of a proposed accessory building on 472 New Maryland Highway. He explained that in consideration of the unique site characteristics, better utilization of the side and rear yards, and the proposed garage location being more suitable to the applicant's mobility requirements and the potential for the proposed garage location to provide better line-of-sight screening the Committee voted for approval of the variances subject to the administrative consolidation of PIDS 75260331 and 75061598.

MOVED BY Deputy Mayor Tim Scammell and **seconded by** Councillor Mariet van Groenewoud the adoption of the Planning Advisory Committee report as presented. **MOTION CARRIED**.

12. Project Reports / Updates

12.(i) Recreation & Leisure Services Department Updates

Councillor Mike Pope provided an update of the Recreation & Leisure Services Department activities.

- The Village's annual Remembrance Day service was held on Saturday, 11 November 2023. Councillor Pope commented that it was a great tribute to our military members and thanked everyone involved.
- He explained there are several holiday happenings and special events taking place over the next month and staff will prepare a "Christmas in the Village" e-newsletter to distribute via e-mail and on the Village's website and social media. Some highlights include:
  - the 4th (fourth) annual "Christmas Lights Challenge" scheduled for Monday, 27 November 2023 to Friday, 08 December 2023. It is open to residents of the Village and they can nominate themselves or a neighbour's home for a chance to win cash prizes. Photos and addresses can be emailed to michelle.sawler@vonm.ca. The judging and results will take place the week of 11 December 2023;
  - the annual "Candlelight Christmas Tree Lighting" is scheduled for Thursday, 30 November 2023 at 7:00 p.m. held at Victoria Hall Park. Music will be provided by the New Maryland Elementary School (NMES) grades 3 (three) to 5 (five) choir and Fire Chief Farrell will ensure that Santa arrives for a visit;
  - the annual "Wreath Making Workshop" is scheduled for Saturday, 09 December 2023. The workshop is at capacity, however staff are accepting names for the cancellation list;
  - the "Mayor's Christmas Tea" which is a new event this year, is scheduled for Sunday, 10 December 2023 from 12:30 p.m. to 2:00 p.m. to be held at the New Maryland Centre. A light lunch, entertainment and a holiday sing-along are some of the activities planned and registration is required.
  - the annual "New Maryland Lions Club Food and Toy Drive" is a signature event for the New Maryland Lions Club and this year the drive will take place over 4 (four) evenings. Some important dates include Saturday, 25 November 2023, a fundraiser breakfast scheduled for 9:00 a.m. to 12:00 p.m. held at the New Maryland Centre; Sunday, 26 November 2023, photos with Santa scheduled for 1:00 p.m. to 3:00 p.m. held at Victoria Hall; the cost is $5.00 (*five dollars*) per scene at a maximum of $20.00 (*twenty dollars*) and it is also a fundraiser for the Food and Toy Drive; and Monday, 04 December 2023 to Thursday, 07 December 2023 are the Food and Toy Drive dates. Councillor Pope encouraged residents to watch for additional event details over the next couple of weeks.
- The final version of the *Athletic Park Redevelopment Plan* has been received from the Consultant and it will be posted to the Village's website once the document is reviewed at the Wednesday, 22 November 2023 Council-In-Committee meeting.

- The "Stay Safe" course scheduled for Friday, 24 November 2023 has reached capacity and staff will likely schedule another course later in Spring 2024.
- Councillor Pope concluded his report by sharing that Parish of New Maryland (PNM) Zoomer monthly meetings are held on the first Monday of the month at 10:00 a.m. and the next meeting is scheduled for Monday, 04 December 2023. PNM Zoomer memberships are from January to December and the cost is $20.00 (*twenty dollars*). Membership forms are available for 2024 and can be found on the Village website under "senior group". He explained that residents must have up-to-date Covid vaccinations and further details on Zoomer activities can be found on the Village's website or via email at pnmzoomers@gmail.com.

MOVED BY Councillor Mike Pope and **seconded by** Deputy Mayor Tim Scammell the adoption of the Recreation & Leisure Services Department report as presented. **MOTION CARRIED**.

12. (ii) Public Works Department Updates

Councillor Mariet van Groenewoud provided an update of the activities of the Public Works Department.

- There were no Public Works reports during the month of October 2023. She reminded residents to contact the Village office at 506-451-8508 should they have any inquiries.
- Staff monitored the speed radars and identified that most motorists are respectful of the posted 40 (forty) kilometers per hour speed limit. Councillor van Groenewoud commented that Council and staff appreciate residents' efforts in abiding by the posted speed limit and also asked motorists to be mindful of pedestrians and children walking along sidewalks, along streets and crossing intersections.
- There were 10 (ten) residents who had taken advantage of the early fall leaf drop-off scheduled on Saturday, 21 October 2023. The leaf collection dates were rescheduled to Wednesday, 15 November 2023 and Thursday, 16 November 2023 to allow more time for the leaves to drop and for residents to collect them and also participate in a bit of yard work. A reminder that bags should contain leaves and no other yard debris. Staff will only pick up leaves that are contained in compostable bags during this collection.
- The ban on overnight parking on Village streets is in effect. As per the *Traffic and Parking By-law*, no person shall stop, stand or park any vehicle on any street or public space, in the "winter period" between the hours of midnight and 7:00 a.m. of any day, or leave any vehicle unattended during periods of snowfall, on any street or highway so as to interfere with snow removal operations.
- Charters Construction continued work on Contract 6, Water Distribution Main, for the Sunrise Wellfield Development project. The major construction on the New Maryland Highway is completed. Work continues with an extension of the water main to Spirea Street in Centennial Gardens. The project is expected to be completed before the end of November.
- Philson Ltd. continues work on Contract 5, Water Supply System, for the Sunrise Wellfield Development project. The installation of exterior cladding, the installation of mechanical and electrical components and site work preparation are being done at the 2 (two) well houses. Councillor van Groenewoud thanked everyone for their cooperation and patience during the construction projects.
- The Village continues to search for additional water sources to allow for redundancy and future growth within the Village. Staff are revisiting Well 3A which was drilled in 2005. The treatment of the water from the well proved to be cost prohibitive at the time. However, with advances in new technologies, staff are hopeful a new treatment process will prove to be more economical.
- Councillor van Groenewoud concluded her report by explaining that as a continuation of projects conducted over the past 4 (four) years, the Public Works Department planted 28 (twenty-eight) deciduous trees within the limits of the 20 (twenty) metre-wide municipal rights-of-way along Lynda Lane, Crown Avenue, Sprucewood Drive, Alban Street and Kimberley Street. The Village is planning to continue this project during the coming years. A well-managed street tree population can bring large

dividends for a municipality including improved air quality, traffic calming, reduced noise pollution, increased property values, reductions in household energy consumption, stormwater attenuation and enhanced neighbourhood aesthetics.

MOVED BY Councillor Mariet van Groenewoud and **seconded by** Councillor Mike Pope the adoption of the Public Works Department report as presented. **MOTION CARRIED**.

Councillor Mariet van Groenewoud explained that she had a motion for the transfer of funds to cover the cost of videoing sanitary sewer lines in Centennial Heights, Applewood Acres and Sunrise Estates Subdivisions. She further noted that staff have begun videoing sanitary sewer lines, as well as additional lines. This is part of the *Wastewater Master Plan* to plan for future projects and to assess the functionality of the existing infrastructure.

MOVED BY Councillor Mariet van Groenewoud and **seconded by** Deputy Mayor Tim Scammell the following Resolution of Council: ***Be It Resolved That*** the Council for the Village of New Maryland, as per the recommendation of the Public Works Utilities Supervisor, transfer the sum of $14,000.00 (*fourteen thousand dollars*) from the Utility Operating Reserve Fund (*Account # 0626 1016-956*) to the Utility Operating Fund (*Account # 0626 1014-176*) for the purpose of videoing water lines. **MOTION CARRIED**.

12. (iii) CAO/Clerk's Office

Councillor Laurie Pearson explained that she had a motion to appoint a new Deputy Mayor. The New Maryland Village Council consists of the Mayor and 5 (five) members of Council. During the 2021 municipal election, all 5 (five) Councillors were elected by acclamation. The *Procedural By-law, Section 14*, states that "the Councillor receiving the greatest number of votes during the quadrennial municipal election will be appointed to the position of Deputy Mayor. Should that individual decline or be unable to complete the term, then the Councillor with the next largest number of votes shall be appointed. In the event of a tie or an acclamation of Council, the Mayor will appoint the Deputy Mayor and length of term of office." At the swearing-in ceremony held on 16 June 2021, Mayor Wilson-Shee declared that Councillor Tim Scammell would be appointed to the role of Deputy Mayor for a 2 (two)-year term and at the end of his term, Councillor Mike Pope would be appointed as Deputy Mayor for a 2 (two)-year term. The province's implementation of municipal reform has resulted in the 4 (four)-year term of office for this Council to be extended to 5 (five) years with the next municipal election scheduled for spring 2026, therefore the Deputy Mayor's term of office was extended to 2.5 (two point five) years. The following motion will appoint Councillor Mike Pope to the role of Deputy Mayor to finish out this Council term of office. Current Deputy Mayor Tim Scammell will resume his role of Councillor.

MOVED BY Councillor Laurie Pearson and **seconded by** Deputy Mayor Tim Scammell the following Resolution of Council: ***Be It Resolved That***, pursuant to the *Local Government Act S.N.B., Chapter 18* and the *Village of New Maryland Procedural By-law No. 50*, Councillor Mike Pope be officially appointed as Deputy Mayor effective immediately. **MOTION CARRIED**.

13. Approval of the Treasurer's Report

MOVED BY Councillor Mariet van Groenewoud and **seconded by** Deputy Mayor Mike Pope the following Resolution of Council: ***Be It Resolved That*** the Treasurer's Report be adopted as follows: payments made in the month of October 2023 from the General Operating account by cheques and direct payments **$1,981,663.51** (*one million, nine hundred and eighty-one thousand, six hundred and sixty-three dollars and fifty-one cents)*; from the Water & Sewer Operating account **$1,958,015.98** *(one million, nine hundred and fifty-eight thousand,*

and fifteen dollars and ninety-eight cents); and from the Water & Sewer Capital account **$506,918.50** *(five hundred and six thousand, nine hundred and eighteen dollars and fifty cents*). **MOTION CARRIED.**

14. Public Input / Inquires

No input and/or inquiries were brought forward.

15. New Business

Councillor Laurie Pearson presented the 2024 Budget Speech (*as attached*).

MOVED BY Councillor Laurie Pearson and **seconded by** Councillor Mariet van Groenewoud the following Resolution of Council: ***Be It Resolved That*** the sum of $6,723,687 (*six million, seven hundred and twenty-three thousand, six hundred and eighty-seven dollars*) be the total operating budget of the Village of New Maryland, that the sum of $6,237,656 (*six million, two hundred and thirty-seven thousand, six hundred and fifty-six dollars*) be the Warrant of the Village of New Maryland for the ensuing year and that the tax rate for the Village of New Maryland be 1.2366 (one point two three six six dollars). The Council orders and directs the levying by the Minister of Environment and Local Government of said amount on real property liable to taxation under the *Assessment Act* within the local government of the Village of New Maryland.
MOTION CARRIED.

MOVED BY Councillor Laurie Pearson and **seconded by** Deputy Mayor Mike Pope the following Resolution of Council: ***Be It Resolved That*** pursuant to subsection 117(4) of the *Local Governance Act*, the total budget for the Water and Wastewater Disposal utility for the ensuing year would consist of total revenues of $1,668,810 (*one million, six hundred and sixty-eight thousand, eight hundred and ten dollars*) and of total expenditures of $1,668,810 (*one million, six hundred and sixty-eight thousand, eight hundred and ten dollars*).
MOTION CARRIED.

16. Date, Time and Location of Next Meeting

The next formal Council meeting is scheduled for Wednesday, 20 December 2023 at 7:30 p.m. in Council Chamber.

17. Motion for Adjournment

MOVED BY Councillor Mariet van Groenewoud and **seconded by** Deputy Mayor Mike Pope to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned at 8:01 p.m.

Respectfully submitted,

Shawna Cyr-Basque
Shawna Cyr-Basque
Assistant Clerk

Judy Wilson-Shee
Mayor

Cynthia Geldart
CAO/Clerk