Village of New Maryland
Council
17 January 2024

Present:	Mayor Judy Wilson-Shee	Deputy Mayor Mike Pope
	Councillor Laurie Pearson	Councillor Tim Scammell
	Councillor Alex Scholten	Councillor Mariet van Groenewoud
	CAO/Clerk Cynthia Geldart	Fire Chief Harry Farrell

1. Call to Order
Mayor Judy Wilson-Shee called the meeting to order at 7:30 p.m. with the acknowledgement that the land on which we gather is the traditional unceded territory of the Wolastoqiyik and Mi'kmaq people and that we should live and work on this land in relationships of peace, friendship and mutual respect. She explained that the meeting was being recorded for broadcast.

2. Approval of the Agenda
MOVED BY Deputy Mayor Mike Pope and **seconded by** Councillor Alex Scholten that the agenda be approved as distributed with the addition of a second motion under the Public Works Department Report regarding acceptance of a proposal from Gemtec. **MOTION CARRIED.**

3. Approval of the Minutes
MOVED BY Councillor Alex Scholten and **seconded by** Councillor Mariet van Groenewoud that the minutes of the regular session of Council of 20 December 2023 be approved as circulated.
MOTION CARRIED.

4. Disclosure of Interest
No *Disclosures of Interest* were declared.

5. Presentations
There were no presentations.

6. Proclamations
Mayor Wilson-Shee proclaimed the month of January 2024 as Alzheimer's Awareness Month.

7. Correspondence
There was no correspondence to read into the record.

8. Mayor's Comments
Mayor Wilson-Shee provided an update of the meetings and events that she attended since the last Council meeting:

- December 21: volunteered at the New Maryland Fire Department's annual Christmas dinner;
- January 01: Annual New Year's Levee held at Government House and hosted by the Honourable Brenda Murphy and her Honour Linda Boyle;
- January 02: Alzheimer Flag Raising event assisted by Fire Chief Farrell;
- January 08: Parish of New Maryland (PNM) Zoomers monthly meeting;
- January 08: Planning Advisory Committee meeting; and
- January 11: Farewell Open House for Krista Ross to celebrate her lengthy and successful tenure at the Chamber of Commerce and in recognition of her recent appointment to the Senate of Canada.

Mayor Wilson-Shee welcomed Nicole Leary, First Link Coordinator for the Fredericton Region of the Alzheimer Society of New Brunswick. She also noted that Ben McLaughlin, Dementia-Friendly Communities Coordinator was unable to attend the meeting. Mayor Wilson-Shee shared her own personal

experiences with Alzheimer's disease and how it impacted her family. She reminded everyone of the importance of accepting the diagnosis, reaching out to support groups for help and guidance, and having patience with impacted family members. She also provided details on her participation in the Annual Alzheimer Walk held in Fredericton on behalf of a close friend and her own mother.

9. Comments by Members of Council

Deputy Mayor Mike Pope expressed his congratulations to Krista Ross on her recent appointment to the Senate. He also shared his gratitude to Nicle Leary for the work she does on behalf of the Alzheimer Society and explained how the disease has impacted his family as well.

Councillor Alex Scholten provided an update of the meetings and events that he attended since the last Council meeting:

- **January 02:** New Maryland Lions Club meeting at the New Maryland Centre (NMC);
- **January 09:** Board meeting of the Community of Creative Citizens where members discussed municipal, educational and healthcare reform;
- **January 11:** meeting hosted by the Association of Municipal Administrators of NB (AMANB) who have been retained by the province to update the Local Government Reference Guide; this guide is used by municipal staff and Council members to understand how municipalities conduct their business pursuant to the governing legislation, however the guide is extremely outdated and AMANB is working with numerous ministry staff, administrators and elected officials like Councillor Scholten to revise and update the guide; a draft version of the new guide is on track to be completed by the end of March 2024;
- **January 11:** meeting of municipal associations (Cities of NB Association, Union of Municipalities of NB (UMNB) and the Association francophone du municipalités du Nouveau-Brunswick (AFMNB)) to discuss the status of municipal fiscal reform and begin organizing a fiscal summit to be conducted by the associations to advise the province on the need for anew fiscal model that provides municipalities with sufficient funding to allow them to offer the services residents require and that the province has downloaded on municipalities;
- **January 11:** UMNB Executive Committee meeting to finalize the merger between UMNB and the Cities of NB Association; the merger will result in 55 (fifty-five) of the 89 (eighty-nine) municipalities in NB being a member of UMNB and will strengthen their advocacy efforts; and
- **January 16:** New Maryland Lions Club meeting at the NMC where a post-event assessment was done on the 2023 Food and Toy Drive to determine areas that were extremely successful and find ways to improve the initiative in 2024.

Councillor Scholten concluded his remarks by offering congratulations to Krista Ross on her appointment to the Senate and also to New Maryland resident Joan Kingston, who was appointed to the senate at the same time.

Councillor Laurie Pearson took the opportunity to wish everyone a happy new year.

10. Planning Advisory Committee (PAC)

Councillor Tim Scammell provided an update from the Planning Advisory Committee meeting held on Monday, 08 January 2024.

- The committee reviewed the December 2023 Building Permit report which included 2 (two) permits issued for home renovations. The December monthly totals amounted to $66,340.00 (*sixty-six thousand, three hundred forty dollars*) in estimated value of construction and $525.75 (*five hundred twenty-five dollars and seventy-five cents*) in permit fee revenue for the month.

- The Annual Building Permit Summary Report for 2023 was also presented by staff. The 2023 year-end totals consisted of 102 (one hundred two*)* permits with $3,736,643.25 (*three million, seven hundred thirty-six thousand, six hundred forty-three dollars and twenty-five cents)* in construction value and $28,598.75 *(twenty-eight thousand, five hundred ninety-eight dollars and seventy-five cents)* in permit fee revenue. In comparison to 2022, the number of permits in 2023 was approximately 26% lower, corresponding with a 50% decrease in the estimated cost of construction and a 34% decrease in permit fee revenue. It was noted that 5 (five) new home construction permits were issued in 2023, as compared to 11 (eleven) in 2022.
- The construction data for 2023 illustrates a return to a more typical construction activity trend seen for 2018 and years prior. During the period of 2019 to 2022 there was a relative increase in new home construction activity in the Centennial Gardens and Orchard's Edge subdivisions. Full build-out of the accessibility designed garden homes on Lynda Lane in the Orchard's Edge Subdivision occurred in 2022. The year-end data for 2023 reflects a return to single-family dwelling construction activity in the Centennial Gardens and Pine Ridge neighborhoods.

MOVED BY Councillor Tim Scammell and **seconded by** Councillor Mariet van Groenewoud the acceptance of the Planning Advisory Committee report as presented.

Discussion on the motion: Councillor Scholten thanked the PAC members and Rob Pero, Building Inspector/Development Officer for all the work they have done on behalf of the Village. He also expressed concerns regarding the lack of alternate housing options in the municipality. He explained that the building permit report indicated a return to the construction of single-family homes in 2023 and he looked forward to a more focused effort going forward to provide seniors housing and affordable housing options.
MOTION CARRIED.

11. Emergency Response Plan (ERP) Committee

The ERP Committee has not met since the last Council meeting.

12. Project Reports / Updates

12.(i) Recreation & Leisure Services Department Updates

Councillor Alex Scholten provided an update on the Recreation & Leisure Services Department activities.

- The Snow Much Fun contest has begun and will run for 8 (eight) weeks until March Break. Each week, residents are invited to e-mail a photo of their snow creations to our Recreation Coordinator for a chance to win a weekly prize. The first prize draw takes place on Friday, 19 January 2024. Details have been posted on the Village's website and social media.
- The next Babysitter course is scheduled for Friday, 08 March 2024 at Victoria Hall from 9:00 a.m. until 4:00 p.m. Cost is $60 *(sixty dollars)* and is limited to 20 (twenty) participants. Registration opened last week and details have been shared on our website and social media.
- A Senior's Valentines Tea has been scheduled for Friday, 16 February 2024 from 12:30 p.m. to 2:00 p.m. Additional details will be shared later this month.
- Regularly scheduled activities resumed at the New Maryland Elementary School (NMES) last week. Open Gym is held on Friday evenings from 6:00 p.m. until 9:00 p.m. and the Co-ed Adult Volleyball sessions run on Sunday evenings from 6:00 p.m. until 9:30 p.m. Cost for each of these activities is $4.00 *(four dollars)* per visit. The winter session includes 2 (two) new user groups – Spartans Volleyball on Monday evenings after Fusion Basketball and a new basketball session on Fridays prior to volleyball. Several birthdays and mini tournaments are also booked over the next 2 (two) months. All weekday evenings are fully booked until March.
- The Parish of New Maryland (PNM) Zoomers' activities and program highlights are as follows:

- monthly meetings are held on the first Monday of the month at 10:00 a.m. and the next meeting is scheduled for February 5th;
- "Stretch and Strengthening" classes take place every Tuesday and Thursday morning from 10:00 a.m. to 11:00 a.m.;
- the "Craft Club" meets every other Wednesday from 9:00 a.m. until 12:00 p.m. and the next meeting is scheduled for January 24th;
- the "Book Club" meets every 4th (fourth) Thursday at 11:00 a.m.; their next meeting is on January 25th when they will discuss the book "Shoot Me" by Lesley Creve;
- the "Painting Group" meets on Wednesday afternoons from 1:00 p.m. to 4:00 p.m.; their next meeting is scheduled for January 17th; and
- additional details regarding the PNM Zoomers' activities are available on the Village's website or via email at pnmzoomers@gmail.com.

➢ The PNM Zoomers' memberships are effective from January through to December with an annual cost of $20.00 (*twenty dollars*) and 2024 membership forms are now available and can be found on the Village website under the Senior Group heading. A reminder was shared that all PNM Zoomers must have current Covid vaccinations.

MOVED BY Councillor Alex Scholten and **seconded by** Councillor Tim Scammell the adoption of the Recreation and Leisure Services Department report as presented. **MOTION CARRIED.**

Councillor Scholten further reported that he had a motion to bring forward regarding the purchase of a new truck for the Recreation & Leisure Services Department. He explained that Council had previously approved the Recreation & Leisure Service Department's request to purchase a new half-ton truck to replace the existing 2009 vehicle at a cost of up to $75,000.00 *(seventy-five thousand dollars)* including HST. Since the Public Works Department also requested Capital Funds to purchase a new three quarter-ton truck in 2024, staff sought quotes for both trucks simultaneously. A total of 6 (six) local dealerships were contacted to submit bids for the 2 (two) new vehicles. Interest was received from 4 (four) dealerships with prices ranging from $70,000 (*seventy thousand dollars)* to $82,000 (*eighty-two thousand dollars*). The lowest bid received for the Recreation half-ton truck was from Riverview Ford, however it did not meet all of the necessary specifications, specifically the inclusion of a 2000W invertor. The 2000W invertor would provide a power source in the truck for power tools and other things necessary for the work they do and was also included in the Public Works three quarter-ton specifications. After an original quote of $62,618 *(sixty-two thousand, six hundred eighteen dollars)* plus HST (not including the invertor) a revised quote was received for $69,065 *(sixty-nine thousand, sixty-five dollars)* plus HST (including the invertor). However, the quote for the three quarter-ton truck for Public Works Department, which is a larger vehicle with more features including the invertor, was only $1,000 *(one thousand dollars)* more at $70,050.50 *(seventy thousand, fifty dollars and fifty cents)* plus HST. The price for the three quarter-ton truck, including the HST at 4.286% is within the approved Capital Request of $75,000.00 *(seventy-five thousand dollars)* for the half-ton truck. Therefore, staff determined that it would make the most sense to go with a three quarter-ton instead of a half-ton truck as it also provides more room and more features for a minimal additional cost. In addition, the Village would now be purchasing 2 (two) new three quarter-ton trucks at the same time, which will hopefully expedite the delivery time.

MOVED BY Councillor Alex Scholten and **seconded by** Deputy Mayor Mike Pope the following Resolution of Council: ***Be It Resolved That*** the Council for the Village of New Maryland, as per the recommendation of the Recreation Coordinator, move forward with the purchase of a 2024 Ford F250 Crew Cab Four-Wheel Drive truck from Riverview Ford at a cost of $70,050.50 (*seventy thousand, fifty dollars and fifty cents*) plus $10,507.58 (*ten thousand, five hundred seven dollars and fifty-eight cents*) HST plus

$50.00 (*fifty dollars*) Licensing Fee for a total purchase price of $80,608.08 (*eighty thousand, six hundred eight dollars and eight cents).* **MOTION CARRIED.**

12. (ii) Public Works Department Updates

Councillor Laurie Pearson provided an update on the activities of the Public Works Department.

- Public Works staff investigated 58 (fifty-eight) Public Works reports in 2023. The number of reports investigated is similar to previous years. The reports are inquiries from residents related to garbage collection, fallen trees, drainage issues, culvert inspections, or water and wastewater issues. The majority of the reports were concluded with gratitude and compliments from the residents involved. Councillor Pearson thanked the Public Works staff for all of their hard work.
- Public Works staff continued throughout 2023 to make certain the Village's infrastructure functioned properly, providing safe drinking water and ensuring that the wastewater was treated so as to not pose a risk to the environment.
- Staff also faced a number of challenges in 2023, with delays in receiving supplies and equipment, however they were able to successfully complete several projects, including:
    - conducted asphalt repairs on various streets;
    - conducted 22 (twenty-two) driveway culvert repairs and/or replacements;
    - planted 29 (twenty-nine) trees along various streets within the Village;
    - conducted tree and branch removal after two major windstorms;
    - installed a new back-up generator at Pumping Station #1; and
    - updated water meter reading hardware and software.
- The Sunrise Wellfield Development Project continues to be the largest and most exciting project for the Village. In 2023, we completed the construction of 2 (two) new well control buildings, 1 (one) at each well site, and the installation of approximately 2 (two) kilometers of water main along the New Maryland Highway. In 2024, residents can expect to see the construction of the new water treatment plant in the Sunrise Estates subdivision and a new booster station along the highway. This wellfield development will provide redundancy for the Village's existing water system as well as allow further development in the Village. Councillor Pearson expressed appreciation on behalf of Council and staff to thank residents and the motoring public for their patience, especially during the installation of the water main along the highway. The Sunrise Wellfield Development Project would not be possible without the financial support from the federal and provincial levels of government.
- Motorists were reminded to allow extra time and greater stopping distances when slippery conditions may exist during the winter period and also keep their speeds to the posted 40km/hr speed limit. Councillor Pearson reiterated the importance of motorists being mindful of pedestrians using crosswalks and walking along streets with no sidewalks. She also reminded residents that the ban on overnight parking on Village streets is now in effect.
- Public Works staff assisted the New Maryland Scouts with their annual Christmas Tree pick-up that took place on Saturday, 06 January 2024. The Scouts appreciated the donations they received during the collection.
- Councillor Pearson took the opportunity to encourage residents to participate in the **adopt-a-hydrant** program during the winter months by keeping hydrants clear of snow and remarked that any assistance in that regard is greatly appreciated by staff.

MOVED BY Councillor Laurie Pearson and **seconded by** Councillor Alex Scholten the adoption of the Public Works Department report as presented. **MOTION CARRIED.**

Councillor Pearson explained that she had 2 (two) motions to bring forward. The first motion is regarding the purchase of a truck for the Public Works Department.

She noted explained that Council had previously approved the Public Works Transportation Department request to purchase a new three quarter-ton truck at a cost of $75,000.00 (*seventy-five thousand dollars*) including HST in the 2024 Capital Budget. Staff sought quotes from 6 (six) local dealerships on a crew cab four-wheel drive three quarter-ton truck. Interest was received from 4 (four) dealerships with pricing ranging from $70,000 (*seventy thousand dollars*) to $82,000 (*eighty-two thousand dollars*). The lowest quote came from Riverview Ford at a price of $70,050.50 (*seventy thousand, fifty dollars and fifty cents*) plus HST. This price, including the HST at 4.286%, is within the approved Capital request of $75,000.00 (*seventy-five thousand dollars*).

MOVED BY Councillor Laurie Pearson and **seconded by** Deputy Mayor Mike Pope the following Resolution of Council: ***Be It Resolved That*** the Council for the Village of New Maryland, as per the recommendation of the Public Works Supervisor, move forward with the purchase of a 2024 Ford F250 Crew Cab Four-Wheel Drive truck from Riverview Ford at a cost of $70,050.50 (*seventy thousand, fifty dollars and fifty cents*) plus $10,507.58 (*ten thousand, five hundred seven dollars and fifty-eight cents*) HST plus $50.00 (*fifty dollars*) License Fee for a total purchase price of $80,608.08 (*eighty thousand, six hundred eight dollars and eight cents).* **MOTION CARRIED.**

Councillor Pearson reported that her second motion was regarding a proposal from Gemtec. She explained that the Forbes field consists of 34 (thirty-four) acres of Village owned property that offers the potential development of approximately 350 (three hundred fifty) dwelling units, as well as commercial development and public amenities. To accommodate the development of the Forbes field, our engineering firm, WSP, has determined that a sanitary pumping station is required in the northwest corner of the property to collect sanitary sewage and direct it to the Wastewater Treatment Plant on the east side of the New Maryland Highway. To assist WSP with the design, a geotechnical investigation of the property is required. Gemtec has offered to conduct the geotechnical investigation at a cost of $13,000.00 (*thirteen thousand dollars*) plus HST. Council reviewed the proposal at the 10 January 2024 Council in Committee meeting and agreed to move forward with Gemtec's proposal as per the recommendation of the Public Works Supervisor.

MOVED BY Councillor Laurie Pearson and seconded by Councillor Tim Scammell the following Resolution of Council: ***Be It Resolved That*** the Council for the Village of New Maryland, as per the recommendation of the of the Public Works Supervisor, accept Gemtec's Geotechnical Investigation, Proposed Wastewater Pumping Station Proposal at a cost of $13,000.00 (*thirteen thousand dollars*) plus $1,950.00 (*one thousand, nine hundred fifty dollars*) HST for a total purchase price of $14,950.00 (*fourteen thousand, nine hundred fifty dollars)* and funding will be sourced from the Utility Capital Fund.
MOTION CARRIED.

12. (iii) New Maryland Fire Department (NMFD):

Fire Chief Harry Farrell provided a summary of the final quarter and year-end summary reports for 2023.

The quarterly report for October, November and December 2023 consisted of a total of 36 (thirty-six) fire calls, compared to 26 (twenty-six) calls for the same period last year, and 206 (two hundred six) firefighting hours. The calls included 17 (seventeen) within the Village limits, 18 (eighteen) outside the Village limits and 1 (one) mutual aid call.

The summary report for 2023 contained a total of 83 (eighty-three) calls, compared to 75 (seventy-five) calls in 2022. The total firefighting hours for 2023 was 667 (six hundred sixty-seven). The calls included 41 (forty-one) within the Village limits, 39 (thirty-nine) outside the Village limits and 3 (three) mutual aid calls. The top 3 (three) types of calls were power lines and pole fires at 23 (twenty-three) calls, fire alarms at 21 (twenty-one) calls and motor vehicle accidents at 14 (fourteen) calls.

MOVED BY Councillor Mariet van Groenewoud and **seconded by** Deputy Mayor Mike Pope the adoption of the New Maryland Fire Department Quarterly and 2023 Year-End Summary reports as presented by Chief Farrell.

Discussion: Appreciation was expressed to Chief Farrell and all of the NMFD firefighters for the great job they do in providing fire protection services to the community and for their dedication to the Lions Club Annual Food and Toy Drive. It was also noted that Chief Farrell provides an annual Christmas Dinner to the NMFD volunteers at his own expense. **MOTION CARRIED.**

Councillor van Groenewoud explained that she had a motion to bring forward regarding a transfer of funds to allow for the purchase of bunker gear. Each year at budget time the NMFD has allocated funds to the Capital Reserve Fund in the amount of $30,000.00 (*thirty thousand dollars*). The Capital Reserve Fund was increased to $40,000.00 (*forty thousand dollars*) in the 2024 Capital Budget due to inflation. This Capital Reserve Fund is used for the replacement of Breathing Apparatuses and Bunker Gear. The fund is also cost-shared with Sunbury York South Rural Community in the amount of 37.44% for the fire service protection that the Village provides to that area. The purpose for the following motion is to transfer funds for the replacement of 2 (two) sets of Bunker Gear at a total of $11,128.00 (*eleven thousand, one hundred twenty-eight dollars*). The supplier for replacing this gear is Safety Source Fire located in Fredericton, NB and their gear meets all of the necessary specifications.

MOVED BY Councillor Mariet van Groenewoud and **seconded by** Councillor Alex Scholten the following Resolution of Council: ***Be It Resolved That*** the Council for the Village of New Maryland transfer from the General Capital Reserve Fund (Acct # 0626 1015-021) to the General Capital Fund (Acct #0626 1020-875) $11,128.00 *(eleven thousand, one hundred twenty-eight dollars*). **MOTION CARRIED.**

12. (iv) Finance Department

Deputy Mayor Mike Pope reported that he had a motion to present regarding changes to the Procurement Policy. He explained that on 18 August 2021 Council adopted *Procedural By-law No. 50-2021* including Appendix "B" which outlines the Village's procedure for procurement. On 21 January 2024 the provincial government updated the thresholds under the *Purchasing Act*, resulting in a required modification to Appendix "B". Thresholds for Good, Services and Construction have increased from $121,200 (*one hundred twenty-one thousand, two hundred dollars*) to $133,800 (*one hundred thirty-three thousand, eight hundred dollars*) before requiring a tender. The changes are reflected in the attached document on the table at the top of page 3 (three) of Appendix "B" as well as on Table 6.1 on page 4 (four) in sections 7.1.1, 7.1.2, and 7.1.3. The following motion is required to amend Appendix "B" of *Procedural By-law No. 50-2021*.

MOVED BY Deputy Mayor Mike Pope and **seconded by** Councillor Mariet van Groenewoud the following Resolution of Council: ***Be It Resolved That*** *Appendix "B" of Procedural By-law No. 50-2021 be amended as attached hereto*. **MOTION CARRIED.**

12. (v) CAO/Clerk's Office

Councillor Tim Scammell provided background information on a motion regarding staff appointments as By-law Enforcement Officers. He explained that in 2017 Council and staff were advised by our legal counsel of the requirement for various staff members to be officially appointed as By-law Enforcement Officers. The appointments allow our staff to legally enforce the Village's municipal by-laws and provides authority for our By-law Enforcement Officers to make applications or commence proceedings to the provincial court on behalf of the Village, as required in Section 150(1) of the *Local Governance Act*.

Section 72 of the *Local Governance Act* provides authority for Council to appoint By-law Enforcement Officers and various sections throughout the *Local Governance Act* and the *Community Planning Act* make reference to the authority and responsibility involved.

The Resolution of Council that was adopted in March 2017 was updated in January 2021 to reflect new legislation (repeal of the *Municipalities Act* and enactment of the *Local Governance Act*) and changes in staff. The following resolution is required to cover staff members who have been hired since the 2021 resolution was passed and acknowledge our new contract with the NB SPCA.

MOVED BY Councillor Tim Scammell and **seconded by** Councillor Mariet van Groenewoud the following Resolution of Council: ***Be It Resolved That*** the Council for the Village of New Maryland hereby directs that the following staff members be appointed to enforce the By-laws of the Village of New Maryland and amendments thereto, and be designated as persons authorized to make application or commence proceedings on behalf of the Village of New Maryland to Courts of competent jurisdiction in relation to matters arising under the *Local Governance Act*, SNB 2017, Chapter 18 and the *Community Planning Act* SNB 2017, Chapter 19, and amendments thereto, *Police Act* SNB 1977, Chapter P-9.2, and By-laws enacted pursuant to these statutes: Lindsay O'Leary, Public Works Transportation Supervisor; Greg Haslett, Public Works Water & Wastewater Operator; Kyle Brooking, Public Works Water & Wastewater Operator; and employees of the New Brunswick Society for the Prevention of Cruelty to Animals (NB SPCA) working on behalf of the Village of New Maryland. **MOTION CARRIED.**

13. Approval of the Treasurer's Report

MOVED BY Deputy Mayor Mike Pope **seconded by** Councillor Alex Scholten the following Resolution of Council: ***Be It Resolved That*** the Treasurer's Report be adopted as follows: payments made in the month of December 2023 from the General Operating account by cheques and direct payments $1,945,799.86 (*one million, nine hundred forty-five thousand, seven hundred ninety-nine dollars and eighty-six cents);* from the Water & Sewer Operating account $461,260.22 (*four hundred sixty-one thousand, two hundred sixty dollars and twenty-two cents*); from the General Capital account $161,000 (*one hundred sixty-one thousand dollars);* and from the Water & Sewer Capital account $1,005,801.78 (*one million, five thousand, eight hundred one dollars and seventy-eight cents).* **MOTION CARRIED.**

14. Public Input / Inquires

No input and/or inquiries were brought forward.

15. New Business

There was no New Business brought forward.

16. Date, Time and Location of Next Meeting

The next formal Council meeting is scheduled for Wednesday, 21 February 2024 at 7:30 p.m. in Council Chamber.

17. Motion for Adjournment

MOVED BY Deputy Mayor Mike Pope and **seconded by** Councillor Alex Scholten to adjourn the meeting.
MOTION CARRIED.

The meeting was adjourned at 8:07 p.m.

Respectfully submitted,

Cynthia Geldart
CAO/Clerk

Judy Wilson-Shee Mayor	Cynthia Geldart CAO/Clerk