

## Victoria Hall Rental Application Form

RENTER'S NAME/ORGANIZATION			
ADDRESS			Postal Code
PHONE (HOME)	PHONE (WORK)	PHONE (CELL)	E-MAIL ADDRESS
FUNCTION (WEDDING, MEETING, WORKSHOP, ETC.)			
Special Occasion Permit Required? <div style="text-align: center;"><input type="checkbox"/> Yes   <input type="checkbox"/> No   <input type="checkbox"/> Verified</div>			
<b>EVENT INFORMATION</b>			
DATE OF EVENT		NUMBER OF PEOPLE	
TIME RENTAL BEGINS (INCLUDE SET-UP)		TIME RENTAL ENDS	
<b>FOR VILLAGE USE ONLY</b>			
RENTAL RATE	RENTAL DEPOSIT (if paid)	KEY DEPOSIT	
BALANCE DUE	BALANCE DUE DATE*		
<small>*Note: Balance is due a minimum of ten (10) working days before the event or the rental will be cancelled and the deposit forfeited.</small>			
DAMAGE DEPOSIT (IF APPLICABLE)		PAID BY <input type="checkbox"/> CASH <input type="checkbox"/> CHEQUE (CHEQUE #: _____)	
<b>A NOTE ABOUT RISK</b>			
<p>By signing this form, I agree to abide by the rules and regulations as stated in the rental policy, to advise staff immediately if I observe a dangerous situation and to exercise reasonable caution in my activities. I understand that the Village of New Maryland will deny any liability if I am injured due to an accident of my own behaviour.</p> <p>User agrees that as part of the terms of this agreement, user on behalf of himself/herself, guests and agents agrees to indemnify and hold harmless the Victoria Hall/VONM and its cooperative agents, representatives or staff from any and all damages or liability arising in connection with or related to the rental of the facility, except where such damages are caused solely by the actions of the VONM</p> <p>I, _____ have read the Rental Application/Agreement and agree to the terms and conditions.</p>			
SIGNED		DATE	

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