

Summer Day Camp Counsellor (7 positions)



Responsible to: Summer Day Camp Supervisor & Recreation Coordinator

Job Responsibilities:

- Assist in planning and running an exciting, active and diverse 9-week Summer Day Camp Program.
- Ensure that all games, activities and crafts are designed to be safe, enjoyable, age appropriate, and environmentally sound, which will contribute to the positive social, emotional, physical, and mental growth of all participants.
- Complete an inspection of the Day Camp areas at the beginning and end of your day to ensure that any health and safety issues are addressed. Report any findings to the Day Camp Supervisor. Some light cleaning / tidying duties are also required each day as per health and safety protocols.
- Responsible for the maintenance and security of program equipment and supplies.
- Provide regular feedback and input to the Day Camp Supervisor regarding the weekly Day Camp program activities.
- Committed to ensuring a safe, caring, cooperative and friendly environment for all campers and fellow counsellors.
- Positive, professional communication with parents, fellow staff, and campers.
- Mentoring CIT (Counsellor in Training) student volunteers (ages 14-16)
- Follow all Village policies and procedures regarding safety, discipline and High Five principles of Childhood Development.
- Participate in any training sessions the Village requires prior to the commencement of the Day Camp Program.
- Always represent the Village of New Maryland to the best of your ability.

Desired Education and Skill Requirements:

- Preference will be given to those candidates whose career path specializes in recreation, education or a related field, with previous experience in day camp programming, planning, promotion, implementation and evaluation.
- Demonstrate the ability to work independently as well as in a team environment with minimal supervision.
- Applicants must have a current (3 years) St. John Ambulance Safety or Red Cross Certificate (prior to start of camp). A vulnerable person's sector check and a criminal record check (RCMP) is also required for successful applicants.
- Friendly, mature, professional, approachable, with a genuine passion for working with children.
- Applicants will have a proven leadership ability and previous experience in working with children in a recreational or educational setting.
- Applicants will have a general knowledge of arts and crafts, games, music, drama, community resources and special events.
- Previous training such as High Five – Principles of Healthy Child Development is an asset.
- Experience and/or training with individuals on the autism spectrum is an asset.
- Knowledge of a second language is an asset.
- Any additional training that is relevant to the position must be clearly identified on the application.

Hours Per Week: 42-44 **Work Day:** Monday-Friday, between 7:45 am & 5:30 pm (on rotation)

Anticipated Start Date: late June **Rate of Pay:** \$17.75 - \$20.50/hour, depending on experience

A Village of New Maryland Summer Application Form, resume and two references are to be submitted by **Friday, March 28th at 4:30 PM** to the attention of:

Cynthia Geldart
Village of New Maryland
584 New Maryland Highway
New Maryland, NB E3C 1K1
or via e-mail cynthia.geldart@vonm.ca