Village of New Maryland
Council
16 April 2025

Present:	Mayor Judy Wilson-Shee	Deputy Mayor Mike Pope
	Councillor Laurie Pearson	Councillor Tim Scammell
	Councillor Alex Scholten	Councillor Mariet van Groenewoud
	Assistant Clerk Maggie Kitchener	Fire Chief Harry Farrell

Absent: CAO/Clerk Cynthia Geldart

1. Call to Order
Mayor Judy Wilson-Shee called the meeting to order at 7:30 p.m. with the acknowledgement that the land on which we gather is the traditional unceded territory of the Wolastoqiyik and Mi'kmaq people and that we should live and work on this land in relationships of peace, friendship and mutual respect. She explained that the meeting was being recorded for broadcast.

2. Approval of the Agenda
MOVED BY Councillor Mariet van Groenewoud and **seconded by** Deputy Mayor Mike Pope that the agenda be approved as distributed. **MOTION CARRIED.**

3. Approval of the Minutes
MOVED BY Councillor Alex Scholten and **seconded by** Councillor Tim Scammell that the minutes of the regular session of Council of 19 March 2025 be approved as circulated. **MOTION CARRIED.**

4. Disclosure of Interest
No *Disclosures of Interest* were declared.

5. Presentations
There were no presentations.

6. Proclamations
Mayor Wilson-Shee proclaimed the week of April 20 to 26, 2025 to be National Organ and Tissue Donation Awareness Week for the Village of New Maryland.

7. Correspondence
There was no correspondence to read into the record.

8. Mayor's Comments
Mayor Wilson-Shee provided an update of the meetings and events she attended since the last Council meeting:

- March 20: met with Lisa and Jim Dunn to discuss the Frank Dunn Memorial Golf Tournament;
- March 21: had lunch with a member of the New Maryland Lions Club (NMLC);
- March 22: participated in Earth Hour;
- March 25: Capital Region Service Commission (CRSC) Audit meeting;
- March 26 and 27: Union of the Municipalities of New Brunswick (UMNB) Advocacy Days 2025: UMNB Welcome and Briefing, Fiscal Reform Update, and guest speakers David Coon, Leader of the Green Party; Glen Savoie, Leader of the Official Opposition; Premier Susan Holt; and Minister Aaron Kennedy, Local Government and Service New Brunswick (SNB); other topics discussed included *Making Civics Again*, *Advocating on a National Level: Federal Priorities and Municipal Engagement,* and a presentation by guest speaker Dr. John Dornan, Minister of Health – *Health Care in NB: Challenges, Opportunities and Role of Municipalities*; the session concluded with roundtable discussions on various topics (*Councillor Scholten and CAO Cynthia Geldart attended*);

- March 27: surprise birthday celebration for Fire Chief Harry Farrell (*Deputy Mayor Pope and Councillors Scholten and van Groenewoud attended*);
- March 27: Seniors Advocate Session hosted by the Honourable Cindy Miles at the New Maryland Centre (NMC), co-hosted by the PNM Zoomers (*Councillors Scholten and van Groenewoud attended*);
- March 29: Village of Hope Maple Syrup Festival;
- April 1: CRSC Annual General Meeting (AGM) followed by a presentation by the Primary Health Care Leadership Team for the Region with Horizon Health; information was shared on their current work, roles, and plans for primary healthcare for the communities; the session was led by Dr. Comstock;
- April 3: CRSC Governance Committee meeting held via Zoom due to an anticipated snowstorm;
- April 3: Burtt's Corner Lions Club meeting with 3 (three) members of the NMLC;
- April 4: raising of the Lions Flag held at City Hall;
- April 6: volunteered with the NMLC for photos with the Easter Bunny at Victoria Hall; special appointments were made in advance to accommodate children who were not comfortable in crowds;
- April 6: Scottish entertainment on behalf of the Fredericton Society of St. Andrews 200th (two hundredth) Anniversary Gala held at Beaverbrook Art Gallery;
- April 8: served as a judge for the Heritage Fair held at Hubbard's School in Oromocto and was very impressed with the grade 5 (five) presentations;
- April 12: NMLC Chili Drive-Thru event, which raised a little over $3000 (*three thousand dollars*); thanks were extended to the Victory Meat Market for the food donations, Fredericton High School (FHS) Culinary class for food preparation, Kat's Kitchen for delivery service, and the Leos; special thanks to Finance/Records Management Clerk Danielle Scott for providing the hot chocolate; half of the funds will go to FHS and the other half will be distributed equally to New Maryland Elementary School (NMES) and Bliss Carmen for their breakfast programs (*Councillor Scholten volunteered and Councillor Scammell stopped in for a visit*); and
- April 13: volunteered at the NM Market.

9. Comments by Members of Council

Councillor Scholten provided an update of the meetings and events he attended since the last Council meeting:

- March 21: conference call with representatives of the NMES Home and School Association regarding their efforts to raise funds for a new playground at the school;
- March 27: Village staff and Council party to celebrate Chief Harry Farrell's 70th (seventieth) birthday; the Village is very fortunate to have such a youthful, energetic and dedicated leader;
- March 27: Fredericton Community Foundation (FCF) Board meeting; matters discussed included the upcoming FCF Philanthropy in Action (FCF PIA) Dinner taking place on 22 May 2025 at the Richard Currie Centre and the upcoming community grants the foundation will be awarding;
- March 29: NM Lion's Club (NMLC) charity poker tournament hosted at the NMC, which raised over $3700 (*three thousand seven hundred dollars*) for the Club's work to serve our community;
- April 9: FCF PIA organizing committee meeting;
- April 12: assisted with the NMLC/FHS Kats Kitchen Chili Drive-Thru fundraiser; it was wonderful to witness such strong community engagement, as well as the diverse group of students participating and the valuable lessons being learned through the program; commendations were extended to Jennifer Lukings for her efforts; and
- April 16: UMNB Municipal Reform Committee meeting; matters discussed included the Provincial budget, municipal fiscal reform, property tax reform, and Regional Service Commission reform; it was understood that all these matters will be further reviewed by the Ministry of Local Government in the coming months as they work to provide amending regulations addressing issues and concerns raised by municipal government officials.

Councillor Pearson wished Fire Chief Farrell a happy birthday.

10. Planning Advisory Committee (PAC)

There was no report to read into account.

11. Emergency Response Plan (ERP) Committee

Councillor van Groenewoud provided an update on the activities of the Emergency Response Plan Committee (ERPC).

- She reported that the ERPC has not met as a full committee since the last formal Council meeting. However, several meetings involving various committee members took place in the past month.
- The Fire Chief, CAO, Assistant Clerk and Administrative Clerk met to review the Emergency Response Plan document. The Village's current Plan was last revised in 2017. Recently, the province through the NB Emergency Measures Organization (NB EMO) developed a Community Emergency Response Plan template that can be adapted for use by any community in the province. Staff reviewed both the Village's existing plan and the provincial template to determine which would most effectively serve the Village's needs, and decided on the provincial plan with specific modifications to reflect the community needs, risks and response readiness. The draft revised plan will be reviewed with the full ERPC at the May meeting and then presented to Council for further review and adoption.
- The CAO hosted a meeting with all staff members to discuss roles and responsibilities during an emergency event. The Assistant Clerk presented a plane crash scenario and staff participated in a roundtable discussion regarding each of their duties in response to the emergency. There are a number of staff members on the ERPC but it was beneficial to have everyone together for a review of what happens both inside the Emergency Operations Centre and on-site at an emergency scene. The session was informative and well-received, and a similar session with a different scenario is planned for the fall.
- One final meeting of note, the Fire Chief and CAO met with Daniel Dekleva, Regional Emergency Management Coordinator with NB EMO. Daniel requested the meeting to complete a Community Emergency Management Survey for New Maryland. He will be meeting with all communities in the Capital Region to determine their level of preparedness for emergency response. The Village received positive results across all areas identified in the survey and Daniel mentioned that he often uses New Maryland, and in particular its ERPC, as a reference for the best way for smaller municipalities to set up their emergency preparedness. Council and staff wish to sincerely thank the ERPC members for their dedication, expertise and genuine care and concern for New Maryland.
- The next meeting of the ERPC is tentatively scheduled for 15 May 2025.

MOVED BY Councillor Mariet van Groenewoud and **seconded by** Deputy Mayor Mike Pope the adoption of the Emergency Response Plan Committee report as presented. **MOTION CARRIED.**

12. Project Reports / Updates

12. (i) Recreation & Leisure Services Department

Deputy Mayor Pope provided an update on the activities of the Recreation & Leisure Services Department.

- He reported that staff have been advised that SEED (Student Employment Experience Development) funding has been received for 4 (four) student positions this year: 1 (one) for Public Works Maintenance, 1 (one) for Recreation Maintenance, and 2 (two) for Day Camp Counsellor positions.
- The Day Camp weeks have been finalized, and information on the Day Camp program has been posted to the Village website and shared via social media. This year's registration dates are as follows: Monday, 12 May 2025 for Village residents and Tuesday, 13 May 2025 (and onward) for open registration until camps reach capacity. Day Camp will begin on Monday, 23 June 2025 and run for 6 (six) weeks at the New Maryland Elementary School (NMES) and 3 (three) weeks at the New Maryland Centre (NMC), concluding on Friday, 22 August 2025.

- ❖ Activities at NMES continue to keep staff busy with several individual bookings, including end-of-year team parties and birthday festivities. Additionally, a new pickleball group and several sports and leisure groups are booked well into the spring season.
- ❖ The Parish of New Maryland (PNM) Zoomers' activities take place at the NMC and program highlights for the month of May 2025 are as follows:
  - monthly meetings are held on the 1st (first) Monday of every other month at 10:00 a.m. in the Boardroom; the next meeting will be held on 05 May 2025;
  - Stretch and Strengthening classes take place every Tuesday and Thursday from 10:00 a.m. to 11:00 a.m. in the Senior Centre;
  - the Craft Club meets every other Wednesday from 9:00 a.m. to 12:00 p.m. in the Senior Centre; the next meeting will be held on 23 April 2025;
  - the Book Club meets on the 4th (fourth) Thursday of each month at 11:00 a.m. in the Boardroom; the next meeting will be held on 24 April 2025;
  - the Painting Group meets every Wednesday from 1:00 p.m. to 3:30 p.m. in the Senior Centre;
  - potluck socials take place every other month at 6:00 p.m. in the Seniors Centre; the next potluck will be held on 17 April 2025;
  - PNM Zoomers offer a $500 (*five hundred dollars*) scholarship to university or high school students, or anyone enrolled in a geriatrics or related field; application forms are available on the Village website;
  - PNM Zoomer memberships are available for the January to December period, with an annual fee of $20.00 (*twenty dollars*); membership forms can be found on the Village website; and
  - to learn more about Zoomer activities, residents are encouraged to visit the Village website or email pnmzoomers@gmail.com.

MOVED BY Deputy Mayor Mike Pope and **seconded by** Councillor Mariet van Groenewoud the adoption of the Recreation and Leisure Services Department report as presented.

Discussion on the motion: Mayor Wilson-Shee noted that the potluck social on 17 April 2025 will feature guest speaker Diane Earl from Scott's Nursery at 7:00 p.m. The topic of discussion will be Spring Garden. **MOTION CARRIED.**

Deputy Mayor Mike Pope explained he had a motion to bring forward and provided background information. He reported that Council via email made the decision on 31 March 2025 to change the day camp rates, and this motion is to officially ratify that decision. Highlights of the revised policy and general remarks regarding the increase are as follows:

- 9 (nine) weeks of Day Camp will be offered, with a start date of Monday, 23 June 2025 to Friday, 22 August 2025;
- the maximum registration per week will be 36 (thirty-six) children which is the normal full capacity;
- the proposed weekly fee for 2025 is $170 (*one hundred seventy dollars*) for 5 (five)-day camps and $140 (*one hundred forty dollars*) for 4 (four)-day camps; these are the early bird registration rates; once camp begins the rates increase $20 (*twenty dollars*); and
- these rates reflect a $10 (*ten dollar*) per week increase from 2023.

MOVED BY Deputy Mayor Mike Pope and **seconded by** Councillor Tim Scammell the following Resolution of Council: ***Be It Resolved That*** the Council for the Village of New Maryland, as per the recommendation of the Recreation Coordinator, ratify their decision to increase the Summer Day Camp Fee for 2025 and adopt the amended Recreation Policy RD-4-2025, Summer Day Camp Program Fees, as attached hereto. **MOTION CARRIED.**

12. (ii) Public Works Department

Councillor Scammell provided an update on the activities of the Public Works Department.

- Public Works staff investigated 10 (ten) public works reports during the month of March for water discolouration, sewer blockages, flooding during heavy rain events and snow removal operations.
- Recent rain events kept staff busy monitoring and clearing stormwater inlets, catch basins and open ditches. Preparations have begun for street sweeping, tree mulching and other summer maintenance projects.
- Street sweeping by the Village's contractor is scheduled to begin on Tuesday, 22 April 2025, and is expected to take 3 (three) weeks to complete. Residents are asked to refrain from parking on the streets during this time. Staff will be sweeping sand to the edge of the streets to reduce the amount of work and time required by the contractor.
- The spring tree mulching program is tentatively scheduled to begin on Tuesday, 20 May 2025. Branch piles for the program should be no larger than 2.4 metres long x 1.22 metres wide x 1.22 metres high (8 feet x 4 feet x 4 feet).
- The annual spring leaf collection is scheduled for Wednesday, 21 May 2025 on the east side of the highway, and Thursday, 22 May 2025 on the west side of the highway. Only leaves in compostable bags will be collected.
- Spring has arrived bringing increased outdoor activity. Council and staff remind residents that the posted speed limit throughout the Village is 40 (forty) km/hr, and 30 (thirty) km/hr near the elementary school. Speed radars will be erected to monitor vehicle speeds. Anyone who observes individuals driving at high rates of speed is encouraged to contact the RCMP for investigation. "Keep It To 40" signs are available at the Village Office free of charge for residents wishing to install them on their property. Drivers are also reminded to be mindful of pedestrians using crosswalks and walking along streets without sidewalks.
- The Village's municipal water system is checked daily and sampled weekly. Council and staff remind residents using private well water to have their water tested regularly for coliform and E. coli bacteria. Sample bottles and collection procedures are available at the Village office between the hours of 8:30 a.m. and 4:30 p.m., Monday to Friday, excluding holidays.
- To stay informed, residents are encouraged to regularly visit the Village's Website and Facebook page.

MOVED BY Councillor Tim Scammell and **seconded by** Councillor Mariet van Groenewoud the adoption of the Public Works Department report as presented. **MOTION CARRIED.**

12. (iii) New Maryland Fire Department:

Fire Chief Harry Farrell presented his quarterly report for January, February and March 2025. He reported that there were 13 (thirteen) calls compared to 9 (nine) during this quarter in 2024; 6 (six) of those calls were within the Village and 7 (seven) were outside the Village. He concluded his report by noting that the total firefighting hours for this quarter were 91 (ninety-one) with nineteen (19) being within the Village, and 72 (seventy-two) outside the Village.

MOVED BY Councillor Alex Scholten and **seconded by** Councillor Tim Scammell the adoption of the New Maryland Fire Department quarterly report as presented by Fire Chief Farrell. **MOTION CARRIED.**

13. Approval of the Treasurer's Report

Councillor Pearson explained that the adoption of the Treasurer's Report fulfills a municipal requirement under provincial legislation and introduced a motion to adopt the report.

MOVED BY Councillor Laurie Pearson and **seconded by** Deputy Mayor Mike Pope the following Resolution of Council: ***Be It Resolved That*** the Treasurer's Report be adopted as follows: Payments made in the month of March 2025: from the General Operating account by cheques and direct payments **$997,942.17** (*nine hundred ninety-seven thousand, nine hundred forty-two dollars and seventeen cents*); from the Water & Sewer Operating account **$1,771,866.24** (*one million, seven hundred seventy-one thousand, eight hundred*

sixty-six dollars and twenty-four cents); from the General Capital account **$918.85** (*nine hundred eighteen dollars and eighty-five cents*); and from the Water & Sewer Capital account **$745,242.73** (*seven hundred forty-five thousand, two hundred forty-two dollars and seventy-three cents*). **MOTION CARRIED.**

14. Public Input / Inquires

There was no public input or inquiries.

15. New Business

There was no new business.

16. Date, Time and Location of Next Meeting

The next formal Council meeting is scheduled for Wednesday, 21 May 2025 at 7:30 p.m. in Council Chamber.

17. Motion for Adjournment

MOVED BY Councillor Alex Scholten and **seconded by** Councillor Mariet van Groenewoud to adjourn the meeting. **MOTION CARRIED.**

The meeting was adjourned at 7:53 p.m.

Respectfully submitted,

Maggie Kitchener
Maggie Kitchener
Assistant Clerk

Judy Wilson-Shee
Judy Wilson-Shee
Mayor

VILLAGE of NEW MARYLAND 1991 N.B.

Maggie Kitchener.
Maggie Kitchener
Assistant Clerk