



# Village of New Maryland

## Building Permit / Development Permit Application Form

Development Services Department  
584 New Maryland Hwy.  
New Maryland, NB E3C 1K1  
T. 506.451.8508 F. 506.450.1605  
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<b>Project Address:</b>		<b>Lot No.</b>	<b>PID:</b>	
<b>Applicant Info</b>	<b>Applicant Name:</b>		<b>Email:</b>	
	<b>Address:</b>		<b>Phone #:</b>	
<b>Applicant Info</b>	<b>Property Owner:</b> <small>(If different from applicant)</small>		<b>Email:</b>	
	<b>Address:</b>		<b>Phone #:</b>	
<b>Contractor Info</b>	<b>General Contractor:</b>		<b>Email:</b>	
	<b>Address:</b>		<b>Phone #:</b>	
	<b>Engineering:</b>	<b>Foundation:</b>	<b>Electrical:</b>	
	<b>Excavation:</b>	<b>Plumbing:</b>	<b>Ventilation:</b>	
<b>Proposed Work &amp; Required Submittals</b>	<b>Description of Proposed Work:</b>			
	<b>Estimated Start Date:</b>		<b>Estimated Completion Date:</b>	
	<b>Current Building Use:</b>		<b>Proposed Building Use:</b>	
	<b>Estimated Total Cost (ETC):</b>		<b>Nature of Work:</b> <input type="checkbox"/> New Construction <input type="checkbox"/> Renovation	
	<b>Structural Dimensions:</b> Length: _____ Width: _____ Bldg. Area: _____ Height: _____ Storeys: _____			
	<b>Building Permit</b> <span style="background-color: yellow;">(\$7.25 per \$1000 + \$20 fee)</span> <b>Applicable Projects (Required Documents):</b> <input type="checkbox"/> Single Family Dwelling (A to H) <input type="checkbox"/> Accessory Dwelling Unit (A,B,E,F,H) <input type="checkbox"/> Multi-unit Dwelling (A to H) <input type="checkbox"/> Manufactured Home (A to H, and L) <input type="checkbox"/> Commercial (A to J) <input type="checkbox"/> Assembly/Institutional (A to J) <input type="checkbox"/> Change of Occupancy (E,I & J) <input type="checkbox"/> Interior Renovation (E, H) <input type="checkbox"/> Exterior Renovation (F) <input type="checkbox"/> Addition (A to H) <input type="checkbox"/> Deck (B and K) <input type="checkbox"/> Accessory Building >290 ft <sup>2</sup> (B and K) <input type="checkbox"/> Roofing <input type="checkbox"/> Solar Energy Installation (A,B,D & H) <input type="checkbox"/> Geothermal System (A,B,E & H) <input type="checkbox"/> Other (per Building Inspector):	<b>Development Permit</b> <span style="background-color: yellow;">(\$50.00 fee)</span> <b>Applicable Projects (Required Documents):</b> <input type="checkbox"/> Accessory Building <290 ft <sup>2</sup> (B) <input type="checkbox"/> Swimming Pool/Hot Tub (B, M) <input type="checkbox"/> Excavation of Pits/Quarries (B) <input type="checkbox"/> Retaining wall >1m Height (B) <input type="checkbox"/> Signs (A and B)	<b>Minimum Required Documents:</b> <input type="checkbox"/> A. Construction Plans <input type="checkbox"/> B. Site Plan <input type="checkbox"/> C. Drainage Design <input type="checkbox"/> D. Truss Drawings <input type="checkbox"/> E. Floor Plans <input type="checkbox"/> F. Window/Door Specs. <input type="checkbox"/> G. Energy Efficiency Info. <input type="checkbox"/> H. Engineered Products <input type="checkbox"/> I. Code Analysis <input type="checkbox"/> J. Field Review Forms <input type="checkbox"/> K. Framing Plan <input type="checkbox"/> L. CSA Certificate <input type="checkbox"/> M. Electrical Inspector Notification Form	<b>Requested Services:</b> <input type="checkbox"/> Water <input type="checkbox"/> Storm Sewer <input type="checkbox"/> Sanitary Sewer <input type="checkbox"/> Driveway Culvert <input type="checkbox"/> Not Applicable  Curb Cut Required: <input type="checkbox"/> Yes <input type="checkbox"/> No  Existing Private Well: <input type="checkbox"/> Yes <input type="checkbox"/> No  Existing Septic: <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Note: Please ensure that all required documents are attached with the application to minimize processing delays.</b>				
<b>Legal Declaration</b>	<p><b>I/we agree:</b> (1) to comply with the submitted plans, specifications, all laws of Canada and the Province of New Brunswick, the By-laws of the Village of New Maryland and all terms and conditions imposed pertaining to the construction and use of the development applied for herein; (2) to use the above structure(s) for the purpose(s) stated only; and (3) to permit and facilitate observation of the work covered under this permit by the Building Inspector and public authorities at all times. <b>I/we understand that:</b> (4) the construction methods used must safeguard public and private property and must be carried out in strict compliance with the National Building Code. (5) this application includes all relevant documentation necessary for the applied permit(s) or approval(s); (6) the information contained in this application will be forwarded to Service New Brunswick, Statistics Canada and the Canada Mortgage and Housing Corporation and may also be used to communicate with relevant project contacts (i.e. contractors, engineers, electricians, plumbers, etc.); (7) subject to the Right to Information and Privacy Protection Act, that unless required to do so by law, the Village of New Maryland will not share your personal information with any third party without your consent; (8) a notice of an open building or development permit may remain on the Service New Brunswick Land Gazette Registry until final inspection approval; and (9) that the works referred to above cannot begin until the required fee has been paid and a building permit or Development Permit has been approved and issued. And where work has commenced prior to issuance of a permit, the permit fee shall be doubled.</p>			
	<b>Property Owner Signature:</b> _____ <small>(If different from applicant)</small>		<b>Date:</b> _____	
<b>Applicant Signature:</b> _____		<b>Date:</b> _____		



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**Note: Please attach a copy of the property survey separately or sketch a site plan below locating all structures on the lot and show distances from the new construction to property lines. (Show: Property boundaries; Streets; driveways; buildings/structures; setbacks; overhead/underground services)**

Site Plan Drawing

Empty grid area for site plan drawing
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Office Use Only

<b>Project Address:</b>	<b>Date Received:</b>	<b>Application Received By:</b>
<b>Building Permit Fee:</b> <i>(\$7.25 per \$1000 of ETC + \$20)</i>	Receipt # (G.L. 15173):	<b>Existing Zoning:</b>
<b>Development Permit Fee</b> <i>(\$50.00)</i>	Receipt # (G.L. 15173):	<b>Corner Lot:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Construction Deposit:</b> <i>(\$2,000)</i>	Receipt # (G.L. 02210):	<b>Zone Standards:</b> <input type="checkbox"/> Complies <input type="checkbox"/> Variance Required
<b>Lateral Service Inspection Fee:</b> <i>(\$150 per)</i>	Receipt # (G.L. 15612):	
<b>Curb Cut Fee:</b> <i>(See curb cut form)</i>	Receipt # (G.L. 15172):	<b>PAC Terms &amp; Conditions:</b>
<b>Comments/Notes:</b>		

Other Required Approvals:	
<input type="checkbox"/> DTI (Access Permit) – or Traffic Study	<input type="checkbox"/> NB 911
<input type="checkbox"/> Wetland and Watercourse Alteration Permit	<input type="checkbox"/> NB Fire Marshall
<input type="checkbox"/> Well/Septic	<input type="checkbox"/> Other
<input type="checkbox"/> Council/PAC	

Staff Approvals	
<b>Development Officer:</b> _____  <b>Public Works Supervisor:</b> _____  <b>Building Inspector:</b> _____	<b>Date:</b> _____  <b>Date:</b> _____  <b>Date:</b> _____
<input type="checkbox"/> Development Permit <input type="checkbox"/> Building Permit <b>Permit #:</b> _____	<b>Date Permit Issued:</b>