Village of New Maryland
Council
17 June 2026

Present: Mayor Alex Scholten
Deputy Mayor Tim Scammell
Councillor Steve Clements
Councillor Laurie Pearson
Councillor Mike Pope
CAO/Clerk Cynthia Geldart
Assistant Clerk Maggie Kitchener

Absent: Councillor Mariet van Groenewoud

1. Call to Order
Mayor Alex Scholten called the meeting to order at 7:30 p.m. with the acknowledgement that the land on which we gather is the traditional unceded territory of the Wolastoqiyik and Mi'kmaq people. We recognize and honour the enduring presence, knowledge, and contributions of Indigenous peoples in this region, past, present, and future. As we meet here today, may we do so with respect for the land and a shared commitment to understanding, reconciliation, and collaboration.

2. Approval of the Agenda
MOVED BY Councillor Mike Pope and **seconded by** Deputy Mayor Tim Scammell that the agenda be approved as distributed, with the addition of Approval of the 06 May 2026 special session minutes under agenda item #3, and the removal of the motion to Transfer Funds for the Centennial Park Slide Replacement from agenda item #11(i). **MOTION CARRIED.**

3. Approval of the Minutes
MOVED BY Deputy Mayor Tim Scammell and **seconded by** Councillor Steve Clements that the minutes of the special session of Council of 06 May 2026 be approved as circulated. **MOTION CARRIED.**

MOVED BY Deputy Mayor Tim Scammell and **seconded by** Councillor Laurie Pearson that the minutes of the regular session of Council of 27 May 2026 be approved as circulated. **MOTION CARRIED.**

4. Disclosure of Interest
No *Disclosures of Interest* were declared.

5. Presentations
There were no presentations.

6. Proclamations
Mayor Scholten proclaimed the month of June 2026 as Pride Month in the Village and encouraged all residents to join in celebrating diversity, promoting inclusion, and standing together against prejudice and discrimination.

7. Mayor's Comments
Mayor Scholten welcomed members of the public and noted that this marked the first formal meeting of the newly elected Council, expressing enthusiasm for the upcoming term. He extended his gratitude for the well-wishes received from Council and staff following his surgery. Mayor Scholten also thanked Councillor van Groenewoud for attending the New Maryland Elementary School (NMES) graduation on his behalf.

8. Comments by Members of Council
Councillor Pope noted the arrival of graduation season, offering congratulations to the graduates of NMES, Bliss Carmen, and Fredericton High School (FHS), and mentioned his attendance at his goddaughter's

graduation in Nackawic. He reported attending the Union of Municipalities of New Brunswick (UMNB) meeting on 01 June 2026, where he brought greetings on behalf of the Village in Mayor Scholten's absence.

Councillor Pearson reported on her attendance at the provincial orientation for elected officials and local government staff in Saint John over the past weekend. She noted that the sessions were highly informative, expressed appreciation to the province for providing the opportunity, and thanked Council for allowing her to represent the Village.

Councillor Clements shared that he attended the UMNB meeting held on 01 June 2026, noting that it was informative and provided an opportunity to meet several Council members of neighbouring communities.

9. Planning Advisory Committee

Councillor Mike Pope provided an update on the activities of the Planning Advisory Committee (PAC).

- The PAC met on the evening of Monday, 01 June 2026 for the conduct of its regular meeting.
- The Committee received updates from staff and reviewed the related Notice of Decision letters forwarded to the Applicants regarding previously approved variance applications. The Committee expressed their satisfaction that a workable solution was found in favour of the in-law suite variance request for the property on Sprucewood Drive.
- In relation to a proposed amendment to Section 7.22 of the Zoning By-law, staff advised that a Public Hearing has been scheduled for Wednesday, 17 June 2026, and that, per procedural requirements in the *New Brunswick Community Planning Act,* Council has formally requested the views of the Committee on the matter. The Committee reviewed the proposed amendment to reduce, from 7.5 (seven point five) metres to 6.0 (six point zero) metres, the minimum drive aisle width required between opposing perpendicular parking spaces. Upon consideration of background information provided by staff, the Committee motioned to recommend that Council consider the proposed amendment for adoption.
- Staff provided an update regarding the appointment or reappointment process for PAC members and advised that Council would soon be reviewing applications received for consideration and would be selecting 2 (two) residents and 1 (one) Village Councillor to serve on the Committee.
- Staff reported that the Request for Proposals (RFP) process for the Municipal Plan and Zoning By-law Review had concluded, with 5 (five) submissions received. Proposal bids ranged from approximately $56,000 (*fifty-six thousand dollars*) to $156,000 (*one hundred fifty-six thousand dollars*). Staff advised that submissions demonstrated a strong range of experience and would be evaluated based on cost, experience, project scope, and innovation. A recommendation for award of the contract will be presented to Council following completion of the proposal review process.
- The May 2026 Building Permit Summary reported 16 (sixteen) permits issued with an estimated construction value of $243,100.00 (*two hundred forty-three thousand, one hundred dollars*) and permit fee revenue of $1,549.30 (*one thousand, five hundred forty-nine dollars and thirty cents*).
- The year-to-date totals for 2026 reached 37 (thirty-seven) permits, representing an estimated construction value of $1,633,444.00 (*one million, six hundred thirty-three thousand, four hundred forty-four dollars*) and permit fee revenue of $11,977.55 (*eleven thousand, nine hundred seventy-seven dollars and fifty-five cents*).

MOVED BY Councillor Mike Pope and **seconded by** Councillor Steve Clements the adoption of the Planning Advisory Committee report as presented. **MOTION CARRIED.**

Councillor Pope explained that he had motions to bring forward and provided background information.

- In accordance with the *New Brunswick Community Planning Act*, Council shall appoint members to the PAC for up to a 3 (three)-year term via a formal resolution of Council.

- In April 2026, advertising via the Village social media was posted to solicit potential candidates for the available membership positions. At the 10 June 2026, Council-In-Committee (CIC) meeting, Council reviewed applications from highly qualified candidates and indicated their intention to appoint Julie Clarke and Michael Pauley, each to a 3 (three)-year term of office.

MOVED BY Councillor Mike Pope and **seconded by** Deputy Mayor Tim Scammell the following Resolution of Council: ***Be It Resolved That*** the Council for the Village of New Maryland hereby appoint Julie Clarke as a member of the Planning Advisory Committee for a period of 3 (three) years, as per Section 5 of the *New Brunswick Community Planning Act*, with such term to expire on 19 June 2029. **MOTION CARRIED.**

MOVED BY Councillor Mike Pope and **seconded by** Councillor Laurie Pearson the following Resolution of Council: ***Be It Resolved That*** the Council for the Village of New Maryland hereby appoint Michael Pauley as a member of the Planning Advisory Committee for a period of 3 (three) years, as per Section 5 of the *New Brunswick Community Planning Act*, with such term to expire on 19 June 2029.

Discussion on the motion: Councillor Pope commented that he has worked with both individuals on the PAC and described them as knowledgeable, dedicated, and valuable contributors to the Committee. **MOTION CARRIED.**

MOVED BY Councillor Steve Clements and **seconded by** Councillor Laurie Pearson the following Resolution of Council: ***Be It Resolved That*** the Council for the Village of New Maryland hereby appoint Councillor Mike Pope as a member of the Planning Advisory Committee for a period of 1 (one) year, as per Section 5 of the *New Brunswick Community Planning Act*, with such term to expire on 16 June 2027.

Discussion on the motion: Mayor Scholten commented that this will be another consecutive term for Councillor Pope on the PAC and expressed appreciation for his ongoing service. **MOTION CARRIED.**

10. Emergency Response Plan Committee

There was no report to read.

11. Project Reports / Updates

11. (i) Recreation & Leisure Services Department

Deputy Mayor Scammell provided an update on the activities of the Recreation & Leisure Services Department.

- Day Camp registrations have been busy again this year. The Village is close to its revenue target for this year, with additional registrations incoming. As of 10 June 2026, 267 (two hundred sixty-seven) registrations for camp have been received.
- The total registration numbers for Day Camp are as follows:
  - Week 1 Backyard Explorers: 31 (thirty-one);
  - Week 2 Art Attack: 25 (twenty-five);
  - Week 3 Lights, Camera, Camp!: 21 (twenty-one);
  - Week 4 Mad Science: 33 (thirty-three);
  - Week 5 Farm Week: 24 (twenty-four);
  - Week 6 Game On! Sports: 36 (thirty-six);
  - Week 7 Water Wars: 25 (twenty-five);
  - Week 8 Carnival Week: 36 (thirty-six); and
  - Week 9 End of Summer Party!: 36 (thirty-six).

- The Day Camp Supervisor has finalized the weekly camp schedules, and field trips and transportation arrangements have been confirmed. Staff training for the entire Day Camp team is scheduled for 16 June 2026. The team is eager to begin the summer season, and staff anticipate a busy, engaging, and successful summer program.
- The Counsellor in Training (CIT) Meet and Greet was held on Tuesday, 02 June 2026. A total of 13 (thirteen) CITs have registered to volunteer this summer, representing a significant increase in participation and more than double the number of CITs who participated in the program last year.
- The Community Garden officially opened for the season on 28 May 2026. Thanks are extended to Recreation staff for their hard work in preparing the garden and getting it ready for gardeners. This year, the garden was opened earlier than in previous seasons, thanks in part to the addition of the new tiller, which helped streamline the site preparation.

MOVED BY Deputy Mayor Tim Scammell and **seconded by** Councillor Mike Pope the adoption of the Recreation & Leisure Services Department report as presented. **MOTION CARRIED.**

Deputy Mayor Scammell explained he had a motion to bring forward and provided background information.

- The 2026/2027 Reciprocal Agreement has been received from the School District. This agreement allows the Village to run various programs and leisure activities at the New Maryland Elementary School after hours and on weekends. The agreement is for a 1-year period (1 July 2026 – 30 June 2027). A motion from Council is required to authorize the Mayor and Village Clerk to sign the agreement.

MOVED BY Deputy Maypr Tim Scammell and **seconded by** Councillor Laurie Pearson the following Resolution of Council: ***Be It Resolved That*** the Council for the Village of New Maryland, as per the recommendation of the Recreation Coordinator, authorize the Mayor and Village Clerk to sign 2 (two) copies of the 2026/2027 Reciprocal Agreement as attached, for the use of the New Maryland Elementary School for sport and recreation programs after hours. **MOTION CARRIED.**

11. (ii) Public Works Department

Councillor Clements provided an update on the activities of the Public Works Department.

- Public Works staff investigated 6 (six) public works reports during the month of May. The reports were inquiries into culvert repairs, landscaping, parking issues and beaver intrusion. The reports will be resolved to the satisfaction of residents and staff.
- Public Works staff are busy with spring maintenance activities which include:
  - monitoring stormwater systems and open ditches during heavy rain events,
  - mowing green spaces, replacing road signs, patching asphalt and manhole structures,
  - maintaining water and wastewater equipment, and
  - monitoring water and wastewater facilities to ensure their performance meets the Village's operational standards.
- The street sweeping and tree branch mulching programs are now completed. Council and staff would like to thank residents for their patience and participation during these activities. Additionally, annual lane marking across Village streets has been finalized. Public Works staff are currently assessing sidewalk panels that require repair or replacement, with the intention of completing the repair work over the next couple of months.
- The Village is collecting radar speed data and sharing it with the RCMP to assist in their traffic enforcement operations. Recent data has identified a few motorists traveling at excessive speeds. Council and staff would like to remind residents that the posted speed limits throughout the Village are 40 km/h, and 30 km/h in the vicinity of the elementary school. Should residents observe individuals driving at high speeds, please contact the RCMP directly so they can investigate. To help promote safety, "Keep It To

40" signs are available free of charge at the Village office for residents who wish to place them on their property. Council and staff ask all drivers to remain highly watchful of pedestrians using crosswalks or walking along streets without sidewalks.

- The Village, in conjunction with the Department of Transportation and Infrastructure through the 2026 Provincial-Municipal Partnership (PMHP) Program, is investigating the Berry Brook culvert replacement at the Village's southern border. This preliminary work will help with the detailed design of 290 (two hundred ninety) meters of upgrading Route 101 and the culvert replacement at Berry Brook. The future upgrading work is anticipated in the next few years.
- The Village's municipal water system is checked daily and sampled weekly. Council and staff would like to remind residents with private well water to have their water tested regularly for coliform and E. coli bacteria. Sample bottles and collection procedures can be picked up at the Village office during regular business hours.
- Residents are encouraged to visit the Village's website and Facebook page on a regular basis for updates.

MOVED BY Councillor Steve Clements and **seconded by** Deputy Mayor Tim Scammell the adoption of the Public Works Department report as presented. **MOTION CARRIED.**

11. (iii) Finance Department

Councillor Pearson explained that at the 10 June 2026 CIC meeting, the accounting firm of Doane Grant Thornton LLP reviewed the 2025 Draft Audited Financial Statements with Mayor, Council and senior staff. As per the NB *Local Governance Act*, a motion of Council was required to adopt the financial statements.

MOVED BY Councillor Laurie Pearson and **seconded by** Councillor Mike Pope the following Resolution of Council: ***Be It Resolved That*** the Council for the Village of New Maryland, approve the Village of New Maryland 2025 Audited Financial Statements as presented and prepared by the chartered accounting firm of Doane Grant Thornton LLP; and authorize the Mayor and CAO/Clerk to sign the documents. **MOTION CARRIED.**

Councillor Pearson explained further that at the 10 June 2026 CIC meeting, Council was reminded of their decision on 15 April 2026 to adopt the *Compensation Market Study Report* completed by JMC Consulting. Following Council's decision to adopt the study, a by-law amendment was required to officially implement these approved compensation changes, effective 01 June 2026.

MOVED BY Councillor Laurie Pearson and **seconded by** Councillor Mike Pope the following Resolution of Council: ***Be It Resolved That*** the Council for the Village of New Maryland commence the necessary readings to enact *By-law Amendment No. 11-01-2026, an Amendment to the Remuneration of Council By-law No. 11*. **MOTION CARRIED.**

11. (iv) Development Services Department

Councillor Pope explained he had motions to bring forward and provided background information.

- The Village Climate Change Adaptation Strategy identified the preparation of a Greenhouse Gas Emissions (GHG) Inventory as a priority project in demonstrating the Village's action towards GHG reductions and climate change mitigation.
- In September 2025, staff released a Request for Proposals (RFP) to seek offers for professional environmental consulting services to prepare a GHG Emissions Inventory to establish baseline GHG emissions associated with municipal operations, estimate GHG emissions forecasts, and set GHG reduction targets.

- In November 2025, Village staff submitted a grant application to the New Brunswick Environmental Trust Fund (NB ETF) in support of the proposed GHG Emissions Inventory project and received notification of the grant application approval in April 2026.
- Based on the technical merits, the experience of the project team, and value for money, Village staff recommended Stantec Consulting Ltd. as the preferred service provider.

MOVED BY Councillor Mike Pope and **seconded by** Councillor Steve Clements the following Resolution of Council: ***Be It Resolved That*** the Council for the Village of New Maryland, as per the recommendation of senior staff, proceed to engage the services of Stantec Consulting Ltd. for the preparation of a Greenhouse Gas Emissions Inventory as per the submitted proposal at a cost of $15,730.00 (*fifteen thousand, seven hundred thirty dollars*) plus $2,359.00 (*two thousand, three hundred fifty-nine dollars*) HST for a total submitted bid of $16,404.00 (*sixteen thousand, four hundred four dollars*), and that the Village Treasurer and Clerk are hereby authorized to issue the requisite work order for the same. **MOTION CARRIED.**

- Staff proposed the commencement of the first and second readings of the proposed *By-law Amendment No. 04-01-2026 – A By-law to Amend the Zoning By-law*. The applicable motions were therefore provided for Council's consideration.

MOVED BY Councillor Mike Pope and **seconded by** Deputy Mayor Tim Scammell the following Resolution of Council: ***Be It Resolved That*** the Council for the Village of New Maryland commence the necessary readings to enact *By-law Amendment No. 04-01-2026, a By-law to Amend the Zoning By-law No. 04-2019*. **MOTION CARRIED.**

12. Approval of the Treasurer's Report

Deputy Mayor Scammell explained that he had motions to bring forward regarding the Treasurer's monthly report, noting that the adoption of the Treasurer's monthly report fulfills the requirements of Section 20 of *By-law No. 50, Proceedings of Council and Administration*. April's report is normally adopted at the May formal Council meeting but due to the municipal election, the Swearing-In Ceremony replaced the regular monthly meeting.

MOVED BY Deputy Mayor Tim Scammell and **seconded by** Councillor Mike Pope the following Resolution of Council: ***Be It Resolved That*** the Treasurer's Report be adopted as follows: Payments made in the month of April 2026:

- from the General Operating account by cheques and direct payments $843,777.94 *(eight hundred forty-three thousand, seven hundred seventy-seven dollars and ninety-four cents);*
- from the Water & Sewer Operating account $46,185.92 *(forty-six thousand, one hundred eighty-five dollars and ninety-two cents);* and
- from the Water & Sewer Capital account $62,820.79 *(sixty-two thousand, eight hundred twenty dollars and seventy-nine cents).* **MOTION CARRIED.**

MOVED BY Deputy Mayor Tim Scammell and **seconded by** Councillor Mike Pope the following Resolution of Council: ***Be It Resolved That*** the Treasurer's Report be adopted as follows: Payments made in the month of May 2026:

- from the General Operating account by cheques and direct payments **$2,022,667.81** *(two million, twenty-two thousand, six hundred sixty-seven dollars and eighty-one cents);*
- from the Water & Sewer Operating account **$731,009.26** *(seven hundred thirty-one thousand, nine dollars and twenty-six cents);*

- from the General Capital account **$8,401.05** *(eight thousand, four hundred one dollars and five cents);* and
- from the Water & Sewer Capital account **$220,458.61** *(two hundred twenty thousand, four hundred fifty-eight dollars and sixty-one cents).* **MOTION CARRIED.**

13. Public Input / Inquires

There was no public input.

14. New Business

(i) First and Second Readings of By-law Amendment No. 11-01-2026

Councillor Pearson explained that she had the first and second readings of By-law Amendment No. 11-01-2026 to present.

MOVED BY Councillor Laurie Pearson and **seconded by** Councillor Mike Pope the following Resolution of Council: ***Be It Resolved That*** the Council for the Village of New Maryland read *By-law Amendment No. 11-01-2026, an Amendment to the Remuneration of Council By-law No. 11* for the first time, this reading by title only. **MOTION CARRIED.**

Councillor Pearson read the title, *By-law Amendment No.11-01-2026*, for the first time.

MOVED BY Councillor Laurie Pearson and **seconded by** Councillor Mike Pope the following Resolution of Council: ***Be It Resolved That*** the Council for the Village of New Maryland read *By-law Amendment No. 11-01-2026, an Amendment to the Remuneration of Council By-law No. 11* for the second time, this reading by title only. **MOTION CARRIED.**

Councillor Pearson read the title, *By-law Amendment No.11-01-2026*, for the second time.

(ii) First and Second Readings of By-law Amendment No. 04-01-2026

Councillor Pearson explained that she had the first and second readings of By-law Amendment No. 04-01-2026 to present.

MOVED BY Councillor Laurie Pearson and **seconded by** Councillor Steve Clements the following Resolution of Council: ***Be It Resolved That*** the Council for the Village of New Maryland move to read *By-law Amendment No. 04-01-2026, a by-law to amend Zoning By-law No. 04-2019*, for the first time, this reading by title only. **MOTION CARRIED.**

Councillor Pearson read the title, *By-law Amendment No. 04-01-2026*, for the first time.

MOVED BY Councillor Laurie Pearson and **seconded by** Deputy Mayor Tim Scammell the following Resolution of Council: ***Be It Resolved That*** the Council for the Village of New Maryland move to read *By-law Amendment No. 04-01-2026, a by-law to amend Zoning By-law No. 04-2019*, for the second time, this reading by title only. **MOTION CARRIED.**

Councillor Pearson read the title, *By-law Amendment No. 04-01-2026*, for the second time.

15. Date, Time and Location of Next Meeting

The next formal Council meeting is scheduled for Wednesday, 15 July 2026 at 7:30 p.m. in Council Chamber.

16. Motion for Adjournment

MOVED BY Councillor Steve Clements and **seconded by** Deputy Mayor Tim Scammell to adjourn the meeting. **MOTION CARRIED.**

The meeting was adjourned at 7:57 p.m.

Respectfully submitted,

Maggie Kitchener
Maggie Kitchener
Assistant Clerk

Alex Scholten
Mayor

VILLAGE of NEW MARYLAND 1991 N.B.

Cynthia Geldart
CAO/Clerk