Village of New Maryland

Building Permit / Development Permit Application Form

Development Services Department
584 New Maryland Hwy.
New Maryland, NB E3C 1K1
T. 506.451.8508 F. 506.450.1605

Project Address:		**Lot No.**	**PID:**
Applicant Info	**Applicant Name:**	**Email:**	**Phone #:**
	Address:		**Postal Code:**
	Property Owner: (If different from applicant)	**Email:**	**Phone #:**
	Address:		**Postal Code:**
Contractor Info	**General Contractor:**	**Email:**	**Phone #:**
	Address:		**Postal Code:**
	Engineering:	**Foundation:**	**Electrical:**
	Excavation:	**Plumbing:**	**Ventilation:**

Proposed Work & Required Submittals

Description of Proposed Work:

Structural Dimensions: Length: Width: Bldg. Area: Height: Storeys:

Estimated Start Date:	**Estimated Completion Date:**
Current Building Use:	**Proposed Building Use:**
Estimated Total Cost (ETC): (Excluding tax)	**Nature of Work:** ☐ New Construction ☐ Renovation

Fee(s) may be paid by cash, debit, cheque payable to "Village of New Maryland" or e-transfer to **developmentservicesfees@vonm.ca**

Building Permit *($7.25 per $1000 + $20 fee)*
Applicable Projects (Required Documents):

- ☐ Single Family Dwelling (A to H)
- ☐ Accessory Dwelling Unit (A,B,E,F,H)
- ☐ Multi-unit Dwelling (A, H or J)
- ☐ Manufactured Home (A to H & L)
- ☐ Commercial (A to J)
- ☐ Assembly/Institutional (A to J) Change of Occupancy (E,I & J)
- ☐ Interior Renovation (E, H)
- ☐ Exterior Renovation (F)
- ☐ Addition (A to H)
- ☐ Deck (B and K)
- ☐ Accessory Building >290 ft² (B and K)
- ☐ Roofing
- ☐ Solar Energy Installation (A,B,D,H & N)
- ☐ Energy Storage System (A, B, E, H & N)
- ☐ Geothermal System (A,B,E,H & N)
- ☐ Other (per Building Inspector):

Development Permit *($50.00 fee)*
Applicable Projects (Required Documents):

- ☐ Accessory Building <290 ft²(B)
- ☐ Swimming Pool/Hot Tub (B, M)
- ☐ Excavation of Pits/Quarries (B)
- ☐ Retaining wall >1m Height (B)
- ☐ Signs (A and B)

Minimum Required Documents:

- ☐ A. Construction Plans
- ☐ B. Site Plan
- ☐ C. Drainage Design
- ☐ D. Truss Drawings
- ☐ E. Floor Plans
- ☐ F. Window/Door Specs.
- ☐ G. Energy Efficiency Info.
- ☐ H. Engineered Products
- ☐ I. Code Analysis
- ☐ J. Field Review Forms
- ☐ K. Framing Plan
- ☐ L. CSA Certificate
- ☐ M. Electrical Inspector Notification Form
- ☐ N. Product Specifications

Requested Services:

- ☐ Water
- ☐ Storm Sewer
- ☐ Sanitary Sewer
- ☐ Driveway Culvert
- ☐ Not Applicable

Curb Cut Required: ☐ Yes ☐ No

Existing Private Well: ☐ Yes ☐ No

Existing Septic: ☐ Yes ☐ No

Foundation Type:
Formed Concrete

- ☐ I.C.F. (heated)
- ☐ Slab-on-Grade
- ☐ Slab-on-Grade (unheated)
- ☐ Helical Piles
- ☐ Deck Blocks
- ☐ Not Applicable
- ☐ Other:

Heating System:

- ☐ Heat Pump
- ☐ Electric
- ☐ Oil
- ☐ Geothermal
- ☐ Solar
- ☐ Heated Slab
- ☐ Not Applicable
- ☐ Other:

Note: Please ensure that all required documents are attached with the application to minimize processig delays.

Legal Declaration

I/we agree: (1) to comply with the submitted plans, specifications, all laws of Canada and the Province of New Brunswick, the By-laws of the Village of New Maryland and all terms and conditions imposed pertaining to the construction and use of the development applied for herein; **(2)** to use the above structure(s) for the purpose(s) stated only; and **(3)** to permit and facilitate observation of the work covered under this permit by the Building Inspector and public authorities at all times. **I/we understand that: (4)** the construction methods used must safeguard public and private property and must be carried out in strict compliance with the National Building Code. **(5)** this application includes all relevant documentation necessary for the applied permit(s) or approval(s); **(6)** the information contained in this application will be forwarded to Service New Brunswick, Statistics Canada and the Canada Mortgage and Housing Corporation and may also be used to communicate with relevant project contacts (i.e. contractors, engineers, electricians, plumbers, etc.); **(7)** subject to the Right to Information and Privacy Protection Act, that unless required to do so by law, the Village of New Maryland will not share your personal information with any third party without your consent; **(8)** a notice of an open building or development permit may remain on the Service New Brunswick Land Gazette Registry until final inspection approval; and **(9) that the works referred to above cannot begin until the required fee has been paid and a Building Permit or Development Permit has been approved and issued, and where work has commenced prior to issuance of a permit, the permit fee shall be doubled.**

Property Owner Signature/ Owner's Agent: _____ **Date:** _____

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Site Plan Drawing

Note: Please attach a copy of the property survey separately or sketch a site plan below locating all structures on the lot and show distances from the new construction to property lines. (Show: Property boundaries; Streets; driveways; buildings/structures; setbacks; overhead/underground services)

Office Use Only

Project Address:	**Date Received:**	**Application Received By:**
Building Permit Fee: *($7.25 per $1000 of ETC + $20)*	Receipt # (G.L. 15173):	**Existing Zoning:**
Development Permit Fee *($50.00)*	Receipt # (G.L. 15173):	**Corner Lot:** ☐ Yes ☐ No
Construction Deposit: *($2,000)*	Receipt # (G.L. 02210):	**Zone Standards:** ☐ Complies
Lateral Service Inspection Fee: *($150 per)*	Receipt # (G.L. 15612):	☐ Variance Required
Curb Cut Fee: *(See curb cut form)*	Receipt # (G.L. 15172):	**PAC Terms & Conditions:** ☐ Yes ☐ No
Comments/Notes:		

Other Required Approvals:

☐ DTI (Access Permit) – or Traffic Study	☐ NB 911
☐ Wetland and Watercourse Alteration Permit	☐ NB Fire Marshall
☐ Well/Septic	☐ Other
☐ Council/PAC	

Staff Approvals

Development Officer: _____ **Date:** _____

Public Works Supervisor: _____ **Date:** _____

Building Inspector: _____ **Date:** _____

☐ **Development Permit** ☐ **Building Permit** **Permit #:** _____